



BOARD MEETING

OCTOBER 9, 2013

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

**ST. LOUIS PUBLIC SCHOOL DISTRICT
SUPERINTENDENT'S REPORT
October 9, 2013**

1.0 Preliminary

1.1 CONSENT AGENDA

Information Item(s)

- | | |
|------------------------------------|-----------|
| a) New School Public Forums Report | c) ARC |
| b) UNICOM | d) Prop S |

Business Item(s)

- a) Consent Agenda

- 10-09-13-01** To approve the August 2013 Monthly Transaction Report.
- 10-09-13-02** To approve the amendment of Board Resolution 03-14-13-22, a contract with Aspex Solutions, to increase the cost by \$950 to allow the addition of the module for the screening tools in Applitrac for administrative support. The Board originally approved \$14,550. If approved, the total cost for these services will now be \$15,500.
FUNDING SOURCE: GOB
- 10-09-13-03** To ratify a contract with Ranken Technical College for the new FULL YEAR Dual Enrollment Program for the period August 27, 2013 through June 30, 2014 at a cost not to exceed \$7,681.
FUNDING SOURCE: GOB
- 10-09-13-04** To approve a contract with the North Campus Partnership to provide the Math and Science Tutoring Program for the period October 10, 2013 through June 30, 2014 at a cost not to exceed \$150,000.
FUNDING SOURCE: NON-GOB
- 10-09-13-05** To approve a contract with Route 3 Films to provide up to seven (7) short films promoting various District schools and programs and website support for distribution of the films via Social Media for the period October 10, 2013 through June 30, 2014 at a total combined cost not to exceed \$40,000 that includes a \$5,000 contingency.
FUNDING SOURCE: GOB
- 10-09-13-06** To approve a sole source contract renewal with Career Cruising for consulting and software services that will provide career guidance to middle and senior high school students. The renewal is for the period October 10, 2013 through June 30, 2014 at a cost not to exceed \$36,045.
FUNDING SOURCE: NON-GOB

- 10-09-13-07** To approve an Agency Partnership Agreement with the St. Louis Public School Foundation to provide administrative services and coordination for the Aim for Fitness program for the period October 10, 2013 through June 30, 2014 at a cost not to exceed \$88,460.
FUNDING SOURCE: NON-GOB
- 10-09-13-08** To approve a Memorandum of Understanding with St. Louis Community College to provide Dual Credit Programs for the Innovation High School Initiative for the period October 10, 2013 through June 30, 2014.
- 10-09-13-09** To approve a Memorandum of Understanding with Webster University to provide Dual Credit Programs for the Innovation High School Initiative for the period October 10, 2013 through June 30, 2014.
- 10-09-13-10** To approve a Memorandum of Understanding with Jamison Memorial to provide the 21st Century After School Program for the period October 10, 2013 through May 23, 2014.
- 10-09-13-11** To approve a Memorandum of Understanding with Counsel The Mind LLC to provide mental health counseling services for students at Dewey School for the period October 10, 2013 through June 30, 2014.
- 10-09-13-12** To approve a Memorandum of Understanding with the Department of Parks, Recreation and Forestry to provide after school and evening programs for students at Shaw, Clay, Dewey, Gateway Middle and Langston Schools for the period October 10, 2013 through June 30, 2014.
- 10-09-13-13** To approve a Memorandum of Understanding with JAKS Counseling Services to provide therapeutic counseling services to students and families at Shaw, Yeatman, Lexington, Humboldt and Mullanphy Schools for the period October 10, 2013 through June 30, 2014.
- 10-09-13-14** To approve a Memorandum of Understanding with ANNONY Arts to provide video camera editing techniques for students at the Stevens Middle Alternative School for the period October 10, 2013 through June 30, 2014.
- 10-09-13-15** To approve a Memorandum of Understanding with the Sheldon Arts Foundation to provide music and visual arts education programs for students at Adams, Ashland, Dewey, Gateway Elementary, Laclede, Mallinckrodt, Mason, Peabody and Shenandoah Schools for the period October 10, 2013 through June 30, 2014.

- 10-09-13-16** To approve a Memorandum of Understanding with Ralston Purina where students from Gateway STEM, Metro and Cleveland High Schools will participate in the Purina Pet Advocate Leader's Program for the period October 10, 2013 through June 30, 2014.
- 10-09-13-17** To approve the renewal of a Memorandum of Understanding with Craft Alliance to provide contemporary craft art activities for students at New American Preparatory, Carr Lane, Compton Drew, Gateway Middle, Lyon @ Blow, McKinley Jr., Yeatman, Peabody Shenandoah, Pamoja @ Cole, McKinley High, Metro, Carnahan, Clyde C. Miller, Gateway STEM, Roosevelt, Sumner, Cleveland, Vashon and Central VPA Schools for the period October 10, 2013 through June 30, 2014.
- 10-09-13-18** To approve a renewal of the Memorandum of Understanding with YWCA Head Start to provide available local resources relative to servicing the needs of students and their families for the period October 10, 2013 through June 30, 2014.
- 10-09-13-19** To approve a sole source purchase from the College Board/Advance Placement for the 2014 AP testing fees at a cost not to exceed \$40,000, pending funding availability.
FUNDING SOURCE: GOB
- 10-09-13-20** To approve the purchase of science materials from Sangari Active Science for grades K-2 Active Science and IQWST grades 6-8 at a cost not to exceed \$10,067.16
FUNDING SOURCE: GOB

NOTE: Item 10-09-13-21 was listed on the September 26, 2013 Consent Agenda under 09-26-13-26, Walk-on. The item was removed and placed on the October 9, 2013 Consent Agenda for action.

- 10-09-13-21** To approve the amendment of Board Resolution Number 11-15-12-26, a contract with Development Resources Partners to extend the contract period starting October 1, 2013 and ending on December 31, 2013. The current contract period will expire on September 30, 2013. Development Resources provides the District's real estate services.

OCTOBER 24, 2013 ITEMS FOR CONSIDERATION

- 10-24-13-01** To approve the amendment of Board Resolution Number 04-25-13-19, a contract with Virtual School Services to increase the cost by \$50,000. This request is in response to the number of students using the Virtual School Services and the number of vendors being used by those students. If this request is approved, the total cost for this contract will now be \$150,000.
FUNDING SOURCE: GOB

- 10-24-13-02** To approve the amendment of Board Resolution Number 10-28-10-10, a contract with Kwame Building Group, to increase the cost by \$261,000 and to extend the ending date to January 31, 2014. This increase will provide continued construction management services for Prop S projects. If approved, the total cost of the contract will now be \$6,411,000.
FUNDING SOURCE: PROP S
- 10-24-13-03** To approve the renewal of the Microsoft Services Premier Agreement to provide problem resolution support that covers technology systems and training and workshops for the period January 1, 2014 through June 30, 2014 at a cost not to exceed \$47,000.
FUNDING SOURCE: GOB
- 10-24-13-04** To approve the contracts with Office Essentials, Office Max, School Speciality and Universal Business Supply for District-wide school supplies effective October 25, 2013 through June 30, 2014 at a cost not to exceed \$1,200,000.
FUNDING SOURCE: Various
- 10-24-13-05** To approve a Memorandum of Understanding with Safe Connections to provide relationship violence prevention education programming to Busch, Carr Lane, Compton Drew, Multiple Pathways, Beaumont, Cleveland and Gateway STEM for the period October 25, 2013 through June 30, 2014.
- 10-24-13-06** To approve a Memorandum of Understanding with the "Let Me Run" organization to provide a running program at Kennard Elementary for 4th and 5th grade boys for the period October 25, 2013 through June 30, 2014.
- 10-24-13-07** To approve a Memorandum of Understanding with Fro Yo Frozen Yogurt Stores to provide financial support through an in-store promotional event for the period October 25, 2013 through June 30, 2014.
- 10-24-13-08** To approve the purchase of various art supplies and repair services from various vendors (listed in the background information) in a total combined amount not to exceed \$140,603.
FUNDING SOURCE: GOB

October 9, 2013



BOARD RESOLUTION

Date: September 11, 2013

Agenda Item : 10-07-13-01

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Leon Fisher, CFO/Treasurer

Action to be Approved: Financial Report

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Monthly Transaction Report for August 2013.

BACKGROUND: Per Board Regulation R3150.2, the SAB must approve the following transactions: 1) Budget transfers equal to or greater than \$50,000; 2) Budget transfers between funds; 3) Budget transfers involving meeting or travel expenses.

Accountability Plan Goals: Goal III: Facilities, Resources Support


Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Finance

Requestor:



Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Leon Fisher, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0502036862
SAP Entry Doc #: 0502036379

From:	110-2336	-	802-C6-110	-	6443	86,800.00-
	110-2336	-	802-C6-110	-	6541	50,000.00-
	110-2336	-	802-C6-110	-	6441	19,600.00-
To:	110-2336	-	981-C6-110	-	6441	19,600.00
	110-2336	-	981-C6-110	-	6541	50,000.00
	110-2336	-	981-C6-110	-	6443	86,800.00

Control No: B
 From Amount: 156,400.00-
 To Amount: 156,400.00
 Text: ACE Computers

2 SAP Hierarchy Doc #: 0502036659
SAP Entry Doc #: 0502036197

From:	110-2828	-	981-54-110	-	6361	735,000.00-
To:	110-2828	-	981-54-110	-	6319	735,000.00

Control No: B
 From Amount: 735,000.00-
 To Amount: 735,000.00
 Text: To cover requisitions on contract renewals for Tyler Technologies (SIS), Charter (Internet) and SAP

3 SAP Hierarchy Doc #: 0502036860
SAP Entry Doc #: 0502036377

From:	110-2218	-	981-00-110	-	6443	252,569.00-
To:	110-2828	-	981-00-110	-	6319	252,569.00

Control No: B
 From Amount: 252,569.00-
 To Amount: 252,569.00
 Text: To cover contract renewals of Tyler Technologies (Student Information System)

ST. LOUIS BOARD OF EDUCATION
 Monthly Budget Report
 Dates: 08-01-2013 - 08-31-2013
 Fiscal Year: 2013 - 2013

112-Deseg Transfer 110

1 SAP Hierarchy Doc #: 0502036639
 SAP Entry Doc #: 0502036186

From:	111-1255	-	492-WF-111	-	6164	1,644.75-
To:	112-1255	-	492-WF-112	-	6261	30.00
	112-1255	-	492-WF-112	-	6231	114.75
	112-1255	-	492-WF-112	-	6143	1,500.00

Control No: B
 From Amount: 1,644.75-
 To Amount: 1,644.75
 Text: Deseg before and after care extra service

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 08-01-2013 - 08-31-2013
Fiscal Year: 2013 - 2013

120-INCIDENTAL

1 SAP Hierarchy Doc #: 0502036808
SAP Entry Doc #: 0502036329

From:	110-2411	-	518-00-110	-	6411	750.66-
To:	120-1111	-	518-55-120	-	6261	13.69
	120-1111	-	518-55-120	-	6231	52.37
	120-1111	-	518-55-120	-	6143	684.60

Control No: B
 From Amount: 750.66-
 To Amount: 750.66
 Text: to cover additional Dept Head extra service

Monthly Budget Report

Dates: 08-01-2013 - 08-31-2013

Fiscal Year: 2013 - 2013

140-STUDENT HEALTH FUND

1 SAP Hierarchy Doc #: 0502036880
SAP Entry Doc #: 0502036392

From:	140-2132	-	828-MZ-140	-	6358	2,000.00-
To:	140-2132	-	828-MZ-140	-	6383	2,000.00
Control No:	B					
From Amount:						2,000.00-
To Amount:						2,000.00

Text: To support expenses for Anna Munson to attend the NAME Conference in Grand Rapids, MI 10/8-11/13.

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 08-01-2013 - 08-31-2013
Fiscal Year: 2013 - 2013

510-SCHOOL LUNCHROOM

1 SAP Hierarchy Doc #: 0502036892
SAP Entry Doc #: 0502036407

From:	510-3111	-	906-00-510	-	6541	85,126.00-
To:	510-3141	-	906-00-510	-	6725	85,126.00
Control No:	B					
From Amount:			85,126.00-			
To Amount:			85,126.00			

Text: Transfer to cover SunFarm Food Service Purchase Order.

ST. LOUIS BOARD OF EDUCATION
 Monthly Budget Report
 Dates: 08-01-2013 - 08-31-2013
 Fiscal Year: 2013 - 2013
 Fund Summary - Transfers Only

Fund Total	From 110-INCIDENTAL	:	1,144,719.66-
	To 110-INCIDENTAL	:	1,143,969.00
Fund Total	From 111-Deseq Transfer 110	:	1,644.75-
	To 111-Deseq Transfer 110	:	0.00
Fund Total	From 112-Deseq Transfer 120	:	0.00
	To 112-Deseq Transfer 120	:	1,644.75
Fund Total	From 120-TEACHERS FUND	:	0.00
	To 120-TEACHERS FUND	:	750.66
Fund Total	From 140-STUDENT HEALTH FUND	:	2,000.00-
	To 140-STUDENT HEALTH FUND	:	2,000.00
Fund Total	From 510-SCHOOL LUNCHROOM	:	85,126.00-
	To 510-SCHOOL LUNCHROOM	:	85,126.00
District Total	From	:	1,233,490.41-
	To	:	1,233,490.41



BOARD RESOLUTION

Date: September 17, 2013

Agenda Item : 10-09-13-02

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. James L. Henderson, Chief Human Resources Officer

Action to be Approved:
Contract Increase/Decrease

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 03-14-13-22

Approved Cost \$14,550

SUBJECT: To approve the amendment of Board Resolution 03-14-13-22, a contract with Aspx Solutions, to increase the cost by \$950. This increase will allow the addition of the module for the screening tools in Applitrac for administrative support staff. If approved, the revised total cost of the contract will be \$15,500.00.

BACKGROUND: Aspx Solutions was selected earlier this year as the vendor to provide the online application manager and the applicant screener system. The original cost of the system included both the software license and support. The additional cost allows the addition of a module that will enable the system to do the same preliminary screening for administrative staff that it currently does for certificated staff. This process is currently done manually.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: I.1.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #: 10130411
Amount: \$950.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$ 950.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015029


Department: Human Resources


Requestor: Dr. James L. Henderson


Dr. James L. Henderson, Chief Human Resources Officer


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Leon Fisher, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: September 13, 2013

Agenda Item : 10-09-13-09

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify a contract with Ranken Technical College for the new FULL YEAR Dual Enrollment Program for eligible students who plan to pursue careers in Career and Technical Education programs. The cost will not exceed \$7,681.00 for the period beginning August 27, 2013 through June 30, 2014. This amount is one half the tuition and fees for the FULL YEAR of college courses at Ranken.

BACKGROUND: The Division of Career and Technical Education, in conjunction with Ranken Technical College, will expand the dual enrollment opportunities to a FULL YEAR program during the senior year for students to take technical education courses and earn high school and college credit. The goal of the program is to engage qualified students to superior, hands-on-training, college coursework, and workplace skills that will lead to future success in the business community.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.7.b

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-U7-110-2492-6311	GOB	Requisition #: 10135862
Amount: \$7,681.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$7,681.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600003744

Department: Career and Technical Educ

Requestor: Tim M. Murrell

Timothy Murrell, Exec. Dir., Career Technical Ed

Dr. Cleopatra Figgures, Dep. Supt., Accountability /
Acting Chief Academic Officer

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

FALL 2013

Keaton Christenson

Tuition 1/2 time
Student activity fee
Books

\$3,558
\$65
program dependent

pd by St. Louis Public Schools
pd by St. Louis Public Schools
pd by St. Louis Public Schools

Lab/certification/testing fees

program dependent
\$140

Automotive Maintenance Technology
pd by St. Louis Public Schools

Transportation costs

*
\$100

Automotive Maintenance Technology
pd by student and parent

Total (due by mid-semester)

\$3,863

pd by St. Louis Public Schools

Tuition 1/2 time

\$3,558

pd by Ranken Technical College

Placement testing

\$18

pd by Ranken Technical College

Registration fee

\$95

pd by Ranken Technical College

Uniform shirts x 2

\$60

pd by Ranken Technical College

Tool box

program dependent
\$2,700

furnished by Ranken Technical College for the student

Tutoring (SSS counselor & mentor)

\$500

Automotive Maintenance Technology
pd by Ranken Technical College

Total

\$6,931

pd by Ranken Technical College

SPRING 2013

Keaton Christenson

Tuition 1/2 time

\$3,558

pd by St. Louis Public Schools

Student activity fee

\$65

pd by St. Louis Public Schools

Books

program dependent

pd by St. Louis Public Schools

Lab/certification/testing fees

program dependent
\$0

Automotive Maintenance Technology

Transportation costs

*
\$195

pd by St. Louis Public Schools

Total (due by mid-semester)

\$3,818

pd by student and parent
pd by St. Louis Public Schools

Tuition 1/2 time

\$3,558

pd by Ranken Technical College

Placement testing

\$0

pd by Ranken Technical College

Registration fee

\$0

pd by Ranken Technical College

Uniform shirts x 2

\$0

pd by Ranken Technical College

Tool box

program dependent
\$2,700

furnished by Ranken Technical College for the student

Tutoring (SSS counselor & mentor)

\$500

Automotive Maintenance Technology
pd by Ranken Technical College

Total

\$6,758

pd by Ranken Technical College

Total owed to Ranken \$7,681.00



BOARD RESOLUTION

Date: September 12, 2013

Agenda Item : 10-09-1304

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Jesse Dixon, Spec. Assistant to the Superintendent

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 045-1213

SUBJECT: To approve a contract with the North Campus Partnership to provide Math and Science Tutoring Program for students in the St. Louis Public Schools. The cost will not exceed \$150,000 during the period October 10, 2013 to June 30, 2014. The funding is through a special allocation for tutoring that was received from DESE.

BACKGROUND: The vendor was selected through the RFP process. In total, more than 400 students will be provided with tutoring in Math and/or Science during the contract period.

After school and in-school tutoring programming providing individualized instruction to targeted students at Ashland Elementary, Yeatman Middle School, and other St. Louis Public School students; Close coordination with principals and teachers to ensure curriculum and interventions aligned with regular classroom instruction; and tutoring is project based and focused on tested grade levels in mathematics and Science.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I. A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 802-WT-733-2325-6319	Non-GOB	Requisition #:
Amount: \$150,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$150,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Academics

Requestor:

Jesse Dixon, Spec. Assistant to the Superintendent

Dr. Cleopatra Figgures, Dep. Supt., Accountability / Acting Chief Academic Officer

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



September 10, 2013

MEMORANDUM

TO: Rick Schaeffer, Purchasing Department
FROM: Jesse Dixon
RE: Bid Evaluation Record for RFP 045-1213 Math and Science Tutoring Program

The evaluation began on August 5, 2013 at 2:00 p.m. The evaluation committee consisted of the following:

Cleopatra Figgures	Deputy Superintendent of Accountability and Academics	SLPS
Kevin Coyne	Senior Risk Management Specialist	SLPS
Anna Munson	Executive Director of Grants Management	SLPS
Rick Schaeffer	Procurement Analyst	SLPS
Jesse Dixon	Special Projects Assistant	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Mark Twain Community Resource Center	\$280,660.00	55	N
Literacy and Education Applied with Purpose	\$469,500.00	32	N
Learn It Systems	\$5,840,215.00	50	N
Sylvan Learning	\$1,950,000.00	51	N
The North Campus Partnership	\$288,500.00	70	Y

One copy of the group evaluation scoring is on file along with this evaluation record in the Academic Services Office.

BID EVALUATION CRITERIA - RFP 045-1213 Math and Science Tutoring							
VENDOR	Total Price and Cost Effectiveness of Proposal	Vendor's Experience and Demonstrated Experience	Academic Return on Investment	Prior Working Relationship with the District	Meets Overall Proposal Requirements	MBE/WBE Participation	Scores
	Max 30%	Max 20%	Max 15%	Max 15%	Max 10%	Max 10%	
Learn it Systems	10	15	10	7	8	0	50
	Max 30%	Max 20%	Max 15%	Max 15%	Max 10%	Max 10%	
Sylvan Learning/KCI Enterprises	18	8	8	7	5	5	51
	Max 30%	Max 20%	Max 15%	Max 15%	Max 10%	Max 10%	
MTCRC	25	8	8	10	4	0	55
	Max 30%	Max 20%	Max 15%	Max 15%	Max 10%	Max 10%	
The North Campus Partnership	30	12	10	10	8	0	70
	Max 30%	Max 20%	Max 15%	Max 15%	Max 10%	Max 10%	
Literacy and Education Applied with Purpose (LEAP)	22	3	2	3	2	0	32



BOARD RESOLUTION

Date: September 17, 2013

Agenda Item : 10-09-13-05

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Patrick Wallace, Executive Director of Communications

Action to be Approved: RFP/Bid

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Bid

SUBJECT: To approve a contract with Route 3 Films to provide up to 7 short films promoting various District schools and programs. In addition, Route 3 Films will provide website support for distribution of the films via Social Media. The period of the contract will be from October 10, 2013 through June 30, 2014 at a cost not to exceed \$40,000. The cost includes a \$5,000 contingency in the event the scope of the video shoot expands.

BACKGROUND: Route 3 Films has produced films of this nature for both Central VPA High School and Wilkinson Early Childhood Center. This program will be a part of the District's marketing and recruiting efforts. The films will be used to promote interest in individual schools and programs. Phone bids were requested from four other vendors and it was determined that Route 3 Films was the preferred vendor.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 812-00-110-2322-6362	GOB	Requisition #: 10135979
Amount: \$40,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$40,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015611

Department: Public Information

Requestor:

Patrick Wallace, Executive Director of Communications

Rachel Seward, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Patrick Wallace	Date: September 9, 2013
Department / School: Public Information	Phone Number: 345-2227
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Glidecam technology is a state-of-the-art camera that produces high cost camera shots without the need for expensive added equipment.	
Vendor Name: Route 3 Films	Email: Route3Films@gmail.com
Vendor Contact: Ryan Hanlon	Phone Number (314) 560-7537
Justification Information	
1. Why the uniquely specified goods are required?	
Route 3 Films utilizes the Glidecam technology for creating "truck shots" and "cherry-picker" angles that are otherwise extremely costly to obtain. The Glidecam is exclusive to Route 3 Films in St. Louis. The nearest location to St. Louis with Glidecam technology is in Springfield, MO.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Route 3 Films has extensive experience with creating short-films for educational entities. Route 3 Films has created videos for John Burroughs, Fontbonne University, Alton School District, Marquette High School, Pope John Paul II High School, Central VPA High School and Wilkinson Early Childhood Center. No other filmmaker in the area has this type of experience.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
Studio X (\$4,000 per video for overseeing SLPS talent to shoot - no Glidecam)	
Stuart Design (\$3,000 per video for overseeing SLPS talent to shoot - no Glidecam)	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.

Bid for Short Film Production Company

Vendor	Cost per film (20 Pts)	Total Cost	GlideCam Technology Available (Y/N) (80 pts)	Total Points	Comments
Route 3 Films	\$5,000 - 18	\$35,000	80	98	Previous work with District, willingness to assist with website make Route 3 the preferred vendor.
Studio X	\$5,000 - 18	\$35,000	0	18	
Fat Chimp	\$7,000 - 14	\$49,000	80	94	
Illustrated Man	\$4,000 - 20	\$28,000	0	20	
Switch	\$5,000 - 18	\$35,000	80	98	No previous experience with District/Education



BOARD RESOLUTION

Date: September 12, 2013

Agenda Item : 10-09-13-06

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 10-18-12-09

Prior Year Cost \$31,055

SUBJECT: To approve a sole source contract renewal with Career Cruising for the consulting and software services for all the St. Louis Public School middle and high school students in an amount not to exceed \$36,045.00 for the period beginning October 10, 2013 through June 30, 2014. This will be the second year of a three year contract.

BACKGROUND: The St. Louis Public Schools have been using Career Cruising since 2009. Career Cruising is a guidance software program designed for student portfolio development which features a series of administrative tools for local school counselors, teachers and administrators to track student portfolio completion. The purpose of this software is to provide career guidance to all of the St. Louis Public School's middle and senior high school students.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.f

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-KZ-254-1394-6441	Non-GOB	Requisition #: 10135861
Amount: \$36,045		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$36,045.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013871

Department: Career and Technical Educ

Requestor: Tim M. Murrell

Tim M. Murrell
Timothy Murrell, Exec. Dir., Career Technical Ed

Cleopatra Figgures
Dr. Cleopatra Figgures, Dep. Supt., Accountability /
Acting Chief Academic Officer

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 9-3-2013
Dept / School: Career & Technical Ed.		Reported By: Paul J. Cady <i>P. J. Cady</i>
Vendor: Career Cruising		Vendor #: 600013871
Contract # / P.O. #: 4500164660		Contract Name: Cruising/Anaca Technologies
Contract Amount: \$ 31,055.00		Award Date: 10-19-2012
Purpose of Contract (Brief Description): Guidance software program designed for student portfolio completion. The purpose is to provide career guidance to all of the St. Louis Public School's middle and senior high school students.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	Software package was very thorough.
Timeliness of Delivery or Performance	5 4 3 2 1	Met all performance requirements.
Business Relations	5 4 3 2 1	No problems dealing with vendor.
Customer Satisfaction	5 4 3 2 1	Very good software package.
Cost Control	5 4 3 2 1	Forecasted three year contract to keep pricing fixed.
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

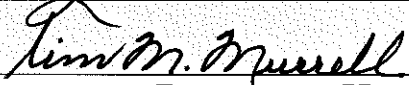
Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: 09/03/2013
Department / School: Career and Technical Education	Phone Number: 314-345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Career Cruising has been used in the district for the last four years. They were awarded the RFP and have provided service since. To change to another vendor with fewer offerings would impede all the progress made thus far using Career Cruising software.	
Vendor Name: Career Cruising	Email: stevey@careercruising.com
Vendor Contact: Steve Yaun	Phone Number 1-800-562-1079
Justification Information	
1. Why the uniquely specified goods are required?	
Career Cruising, as mentioned above, has proved over the last four years to be a viable resource to the district's middle and senior high school students. This vendor's software has been in place and proved successful for three years. If the district chose to pursue another vendor, administrators, teachers, counselors, would have to totally relearn the software. Additionally, the attachment shows the reasons Career Cruising qualifies as a sole source provider.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Please see attachment for reasons Career Cruising qualifies as a sole source provider.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
See Attachment	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	9/3/2013
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

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- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.

FEATURES AND FUNCTIONALITY OF CAREER CRUISING QUALIFYING IT FOR SOLE SOURCE WAIVER REQUESTS

Portfolio Completion Standards

The Career Cruising system provides a unique functionality for custom designing and establishing uniform, school district-wide Portfolio Completion Standards (PCS) across grades 6 through 12. PCS provides schools and districts with an exclusive set of tools for implementing portfolio/ILP development and for tracking student achievement.

With PCS, schools or districts can set the criteria that students in each grade are required to complete. Students can then view these standards and track in real time their own progress in meeting those objectives. The students have a clearly defined and understandable road map for portfolio/ILP development at each grade level.

Counselors, teachers and administrators can quickly and easily monitor individual student progress by viewing students' completion status at a glance through their Student Lists, and, view detailed individual completion reports. Counselors, teachers and administrators can also quickly identify students who are not meeting expectations to determine where interventions and help is needed.

School and District Staff are able to track overall student achievement through multiple types of Portfolio Completion Reports at the grade, school and district level. The tracking reports can be tailored to include specific groups of students and the results can be exported from the system.

The PCS tool has been designed to be flexible. Standards can be set by grade level, allowing different aspects of portfolio/ILP development to be emphasized at different stages. PCS can also be used to meet the needs of a particular course, to reflect graduation requirements, or, to institute a progressive system of portfolio/ILP development from middle school through high school.

Occupational Multi-Media Employee Interviews

Career Cruising is the only vendor that has developed a library of occupational multi-media videos featuring interviews with real employees that are integrated into all career profiles in the Career Cruising system. Students get to learn from real employees in real jobs in first person what the employees like about their careers; what they dislike about their careers; advice the employees have for students interest in their careers; the employee workday schedules, and, the core task functions and amount of time spent on each task during the course of the employee's work day.

Integration of Indeed.com into Career Cruising for live job search capability

The job search tool of the Career Cruising system helps users make the connection between career planning and the job hunt. Accessible from either the Employment section of Career Cruising or from the **Search for Jobs** button that appears on the career profile page for all occupations within Career Cruising, the job search tool helps users relate the career planning they've completed in Career Cruising to jobs actually available in their area, region or state. Search results are fed from Career Cruising's integration with Indeed.com, the nation's leading job search aggregator. Only the Career Cruising system provides this integration.

Each time Career Cruising users search for a job, Indeed.com will search thousands of leading job sites, job boards, and company recruitment sites. When seeking more details about specific job postings, users are directed to the original source of the posting in a new window.

The CASCAiD Model for Career Assessment

The Career Matchmaker interest assessment is proprietary to Career Cruising nationally acclaimed for its accuracy in matching users of the Career Cruising system to careers aligned to their interests. It is based on the CASCAiD model from the United Kingdom and Career Cruising is the exclusive provider of this career assessment in North America. Ongoing development and maintenance of the matching system is based at Loughborough University in Loughborough, England, and, is wholly owned by the university. The CASCAiD website address is www.cascaid.co.uk. Career Cruising worked closely with CASCAiD to modify this matching system for use in the United States and Canada. The modification work was completed in 2000. The ongoing maintenance of the U.S. and Canadian versions of the Career Matchmaker interest assessment are the joint responsibility of Career Cruising and CASCAiD.

Most career assessment systems attempt to identify a matching "profile" or "type" for users. For example, Holland-based tools will provide users with their Holland Code, while Myers-Briggs tools will provide users with their Myers-Briggs Type. Instead of using an intervening typing system, Career Matchmaker matches users directly to suitable occupations. We believe this approach has a couple of significant advantages:

1. Matchmaker is able to provide users with a ranked list (best match, second best match, and, so on...) of career suggestions. Assessment tools that identify users as a particular "type" typically provide a large list of suggested occupations and users have no way of knowing if one occupation is a better match than another. We believe that matching users' responses directly to the attributes of individual occupations allows for much more precise career matching.

Page 3 – Career Cruising

2. The process of identifying which occupations are suitable for someone who is a particular “type” can be very problematic. While there are some occupations that can be clearly identified as suitable for someone who is a particular “type”, many occupations do not fit neatly into one category or another. This process of linking occupations to each “type” can often be the weak link for assessment processes that are otherwise strong.

For users to remain engaged in the assessment process, it is important to give them feedback that is clear and easy to understand. This is another factor that separates out the Career Matchmaker from other assessment instruments. Matchmaker does this by providing “Suitable for you” information for all of the occupations in the database. The “Suitable for you” information shows users exactly **how** their responses match up with the attributes of each occupation. This allows them to see **why** other occupations in the database may or may not be suitable matches.

Photojournalistic Essays for Each Occupation

Career Cruising is the only vendor that has developed photojournalistic essays of each career consisting of 7-9 photos with short one to two sentence descriptions of each photo. This gives the learners who do not want to read a job description the option to learn about a career in a more visual way.



BOARD RESOLUTION

Date: September 12, 2013

Agenda Item : 10-09-13-017

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Rachel Seward, Dep. Supt., Institutional Advancement

Action to be Approved:
Agency/Partnership Agreement

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Agency Partnership Agreement with the St. Louis Public Schools Foundation to provide administrative services and coordination for the Aim For Fitness program funded by the U.S. Department of Education - Carol M. White grant. The Agreement will be for the period of October 10, 2013 to June 30, 2014 at a cost not to exceed \$88,460.00 and contains an option to renew for one additional year.

BACKGROUND: The St. Louis Public Schools Foundation focuses local, regional, and national resources to promote educational success for students in the St. Louis Public Schools (SLPS). One of the Foundation's major areas of focus is health and wellness. The Foundation will fulfill the goals and objectives for the 16 elementary Carol M. White Aim For Fitness schools for the 2013-14 school year, to provide mini-grants, physical education activities, and nutrition education programs for the teachers and for each school's School Health Advisory Council (SHAC).

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-WZ-294-1123-6319	Non-GOB	Requisition #:
Amount: \$88,460.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$88,460.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015610

Department: Curriculum/Instruction

Requestor:

Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Rachel Seward, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Leon Fisher, Chief Financial Officer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: September 13, 2013

Agenda Item : 10-09-13-08

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability /
Acting Chief Academic Officer

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding with Webster University to provide Dual Credit Programs for students participating in the Innovation High School Initiative. The program will be for the period October 10, 2013 through June 30, 2014. The cost of the program will be underwritten by the grant awarded by the Missouri Department of Economic Development. There will be no cost to the District.

BACKGROUND: This is a new program that was jointly developed by the Missouri Department of Economic Development, Webster University and the St. Louis Public Schools. The program will target juniors eligible to participate in the Innovation High School Initiative. We anticipate approximately 50 students being enrolled in the program.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.B.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Career and Technical Educ

Requestor: Tim M. Murrell

Tim M. Murrell
Timothy Murrell, Exec. Dir., Career Technical Ed

Cleopatra Figgures
Dr. Cleopatra Figgures, Dep. Supt., Accountability /
Acting Chief Academic Officer

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Office of the Provost & Senior Vice President

Revised

July 25, 2013

Mr. Andy Papin, Program Manager
Community Development Block Grant Program
Missouri Department of Economic Development
P.O. Box 118
Jefferson City, MO 65102

Dear Mr. Papin:

The St. Louis Innovative High School Initiative is an exciting opportunity to develop partnerships between high schools and institutions of higher education which will lead to increased numbers of college graduates in the area. On behalf of Webster University, I am pleased to confirm our participation in the initiative.

Webster University, founded in 1915, will celebrate its 100 year anniversary next year. We were founded on a commitment to serving people who might not otherwise have access to quality education and we continue to work to serve unmet need. Over the years, this has included opening sites on military bases to serve our active duty and in metropolitan areas around the U.S. Our global network includes U.S.-style traditional campuses in Europe, Asia and soon, Africa. We have strong online programs as well. This global network provides opportunities for students to gain a global perspective no matter where they study.

Our St. Louis home campus, located in Webster Groves, is home to 3,000 undergraduate and 2,300 graduate students. We offer more than 100 undergraduate and graduate programs of study delivered by five colleges and schools: College of Arts & Sciences, School of Communications, School of Education, Leigh Gerding College of Fine Arts, and the Walker School of Business & Technology. We have a diverse student population. Webster offers a student-centered environment with personalized attention – our average class size is 10-12 and faculty members are experts in their respective fields. We have dynamic student life activities, ranging from athletics (14 NCAA Division III) to organizations, clubs and events.

As a partner in the St. Louis Innovative High School Initiative, Webster University looks forward to offering dual enrollment classes in collaboration with St. Louis Public Schools. My Associate Provost, Nancy Hellerud, and Associate Vice President, Thao Dang Williams, are working to confirm the array of classes which will best meet the needs of the high schools and leverage the strengths of Webster University in areas of science, business, communications and other topics.

Thank you for the opportunity to partner with you in this exciting initiative to assist students in obtaining college experience and credits toward their degrees. Please let me know if there is any additional information I can provide regarding Webster University.

Sincerely,

Julian Z. Schuster, Ph.D.
Provost, Senior Vice President, & Chief Operating Officer

cc: Nancy Hellerud, Associate Provost
Thao Dang-Williams, Associate Vice President

470 E. Lockwood Ave. St. Louis, MO 63119-3141 USA
Phone: 314-246-8242 Fax: 314-963-6929 www.webster.edu

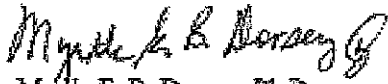
Home Campus: St. Louis, MO, USA

Mr. Andy Papia
December 5, 2012
Page 2

project participants to complete an associate's degree in either Health Sciences or Information Technology in three semesters or less, rather than four, once they complete high school. We expect to serve 450 low-income students through this initiative. Fees for dual-enrollment classes will be charged at a rate of half the current credit hour rate.

We are committed to partnering in this initiative and to supporting students from St. Louis Public Schools in completing a postsecondary degree and reaching their educational and career goals. Thank you for your consideration of their Innovative High School Initiative proposal.

Sincerely,


Myrtle E. B. Dorsey, Ph.D.
Chancellor

cc: Donna Darr, Vice Chancellor, Academic & Student Affairs



BOARD RESOLUTION

Date: September 13, 2013

Agenda Item : 10-0913-09

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability /
Acting Chief Academic Officer

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding with St. Louis Community College to provide Dual Credit Programs for students participating in the Innovation High School Initiative. The program will be for the period October 10, 2013 through June 30, 2014. The cost of the program will be underwritten by the grant awarded by the Missouri Department of Economic Development. There will be no cost to the District.

BACKGROUND: This is a new program that was jointly developed by the Missouri Department of Economic Development, St. Louis Community College and the St. Louis Public Schools. The program will target juniors eligible to participate in the Innovation High School Initiative. We anticipate approximately 100 students being enrolled in the program.

Accountability Plan Goals: Goal I: Student Performance **Objective/Strategy:** I.B.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Career and Technical Educ

Requestor: Tim M. Murrell

Tim M. Murrell
Timothy Murrell, Exec. Dir., Career Technical Ed

Cleopatra Figgures
Dr. Cleopatra Figgures, Dep. Supt., Accountability /
Acting Chief Academic Officer

Angela Banks
Angela Banks, Budget Director

Leon Fisher
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



OFFICE OF THE CHANCELLOR

Myrtle E. B. Donsey, Ph.D. • Joseph E. Cosand Community College Center • 300 South Broadway • St. Louis, MO 63102-2800
Phone: 314-539-5150 • www.slcc.edu • mcbdonsey@slcc.edu

December 5, 2012

Board of Trustees
E. Larry Fitzgerald, Chair
Craig H. Larson, Ed.D., Vice Chair
Doris Graham, Ph.D.
Melissa Hanson
Halle H. Jackson
Jon McGinnis

Mr. Andy Papin, Program Manager
Community Development Block Grant Program
Missouri Department of Economic Development
P.O. Box 118
Jefferson City, MO 65102

Dear Mr. Papin:

On behalf of the St. Louis Community College, I am pleased to offer our full commitment to the St. Louis Innovative High School Initiative. We are very excited about this project and believe it will have a significant impact on the quality and intensity of student preparation for high-demand careers in our region as well as on the local job market.

For 50 years, St. Louis Community College has been the premier provider of education and workforce training for citizens and businesses in the St. Louis area. From humble beginnings in night classes at Roosevelt and McCluer high schools, the college has grown to include four campuses, three education centers, and a Corporate College focused on workforce and economic development. Each year, nearly 90,000 students enroll in college transfer and career programs, job skill and personal development classes, and specialized performance-enhancing programs sponsored by employers. The college's Workforce Solutions Group is the largest provider of on-target, on-demand, and on-site training and consulting services not only to large corporations but also to small neighborhood businesses in the St. Louis metropolitan area. Each year, hundreds of St. Louis Community College students join or rejoin the local workforce, and the college is committed to providing high quality education and training programs that meet the needs of both students and employers.

The college also works closely with local high schools to ensure their students have a smooth transition to college and employment. In this regard, we have a well established relationship with the St. Louis Public Schools and look forward to working with them to increase career training and employment opportunities for the district's low-income juniors and seniors.

Our specific role in the four-year St. Louis Innovation High School Initiative will be to provide dual enrollment classes in Health Sciences and Information Technology at four St. Louis high schools. The courses will serve juniors and seniors who are planning for careers in these fields. Our mutual goal is to support St. Louis Public Schools students in completing at least 20 dual-credit hours in their junior and senior years. Successful completion of these courses will enable

EXPANDING MINDS • CHANGING LIVES

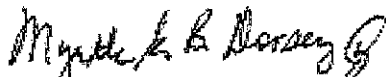
Florissant Valley • Forest Park • Meramec • Wildwood

Mr. Andy Papia
December 5, 2012
Page 2

project participants to complete an associate's degree in either Health Sciences or Information Technology in three semesters or less, rather than four, once they complete high school. We expect to serve 450 low-income students through this initiative. Fees for dual-enrollment classes will be charged at a rate of half the current credit hour rate.

We are committed to partnering in this initiative and to supporting students from St. Louis Public Schools in completing a postsecondary degree and reaching their educational and career goals. Thank you for your consideration of their Innovative High School Initiative proposal.

Sincerely,



Myrtle E. B. Dorsey, Ph.D.
Chancellor

cc: Donna Dare, Vice Chancellor, Academic & Student Affairs

John M. Nations
President & CEO
314.982.1588 phone
314.982.1432 fax
jmnations@metrostlouis.org



707 North First Street
St. Louis, Missouri
63102-2595
metrostlouis.org

Friday, December 7, 2012

Mr. Andy Papin, Program Manager
Community Development Block Grant Program
Missouri Department of Economic Development
P.O. Box 118
Jefferson City, MO 65102

Dear Mr. Papin:

The Bi-State Development Agency d/b/a Metro is pleased to submit this proposal to implement the St. Louis Innovation High School Initiative. This initiative represents a strong partnership among Metro St. Louis, the St. Louis Public Schools, and St. Louis Community College. The proposed work focuses on strengthening training and preparation for high school juniors and seniors in our region's high-demand career areas including health care and information technology. Through a combination of dual-credit courses, intensive internships in local workplace sites, and tuition support through Missouri's A+ Program, allowing eligible students to attend St. Louis Community College tuition free for two years, most participants will be able to receive an associate degree in three semesters or less rather than four, and enter the workforce with the skills they need in order to succeed in high-demand jobs.

The grant purpose is closely aligned with Metro's own economic development mission. Established in 1949 as the Bi-State Development Agency, Metro is now one of the largest economic development agencies in the metropolitan area. Best known as the operator of the area's public transportation system, the agency also oversees operations of the St. Louis Downtown Airport, the Gateway Arch trams, and the Gateway Arch Riverboats. Metro's vision is to improve the region's quality of life by providing excellent transportation and providing economic development. The agency is a regional leader in partnering for job retention and creation. It is also one of the region's largest employers and provides career opportunities in a wide range of fields including information technology, one of the project's target career areas. In this context, Metro is well positioned to support and facilitate the important work of the St. Louis Innovation High School Initiative.

Metro's specific roles in the four-year project will be to serve as fiscal agent, with responsibility for administering and dispersing grant funds, and to work closely with St. Louis Public Schools leaders to strengthen and expand student internships in the local business community. We have a long history of productive collaboration with both the St. Louis Public Schools and the St. Louis Community College and very much look forward to continuing these strong working relationships. We are particularly pleased to be a part of a partnership focusing on increasing career opportunities and options for our city's low-income students.

Thank you for this opportunity.

Sincerely



John M. Nations
President & CEO



Kelvin R. Adams, Ph.D.
Superintendent of Schools

December 5, 2012

Mr. Andy Papen, Program Manager
Community Development Block Grant Program
Missouri Department of Economic Development
P.O. Box 118
Jefferson City, MO 65102

Dear Mr. Papen:

Thank you for the opportunity to submit this proposal to implement the St. Louis Innovation High School Initiative. The proposed project will greatly strengthen the district's career and technical education curriculum by expanding education and training opportunities for low-income students and accelerating the time it will take them to earn an associate's degree in their chosen fields. The project will place an emphasis on the fields of health science and information technology, two of the career areas targeted in the *Missouri Strategic Initiative for Economic Growth*. The project will also help us to expand our workplace internship program which is so essential for providing a place where students can apply and expand the skills they learn in the classroom.

As you may know, we are among other Missouri educational institutions working closely with the Harvard Graduate School of Education on their "Pathways to Prosperity Project." In this context, I firmly believe that our students need new and stronger pathways that will help them succeed in today's economy. We believe the proposed project will greatly strengthen the pathways to careers in health sciences and information technology, benefitting our students as well as our local economy.

The district's specific roles in the project will be to recruit and select participating students, coordinate the dual-credit program in four district high schools, supervise the workplace internships provided in the second semester of each student's senior year, monitor the transition process from high school to college, gather follow-up data on all participants throughout the project period, and conduct a project evaluation. We will also work closely with other project partners, building on a long history of collaboration.

Again, we appreciate the opportunity to apply for this timely and much needed grant.

Sincerely,



Kelvin R. Adams, Ph.D.
Superintendent



BOARD RESOLUTION

Date: September 13, 2013

Agenda Item : 10-09-13-10

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Stacy Clay, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with Jamison Memorial to provide a 21st Century after school program for the benefit of students, families and the community at the Academy of Environmental Science and Math. The program will include academic, enrichment and recreation activities for students and their families. The MOU will be for a period of October 10, 2013 to May 23, 2014.

BACKGROUND: Jamison Memorial has provided after school programs in the St. Louis area for over 10 years. Jamison Memorial currently has a 21st Century Grant which services the students at the Academy of Environmental Science and Math Elementary School in a variety of locations. The MOU is to allow Jamison Memorial to bring the program to the school site in order to more effectively serve students and their families. The program will be evaluated by an outside evaluator and the results will be made available to the District.

Accountability Plan Goals: Goal I: Student Performance

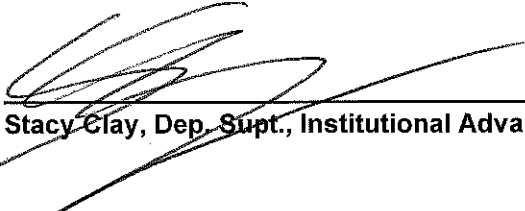
Objective/Strategy: 1.A.3.d

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: No Cost		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services


Requestor: Judith King




Stacy Clay, Dep. Supt., Institutional Advancement



Angela Banks, Budget Director



Leon Fisher, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Jamison Memorial Human Resource & Development Agency ("Agency") on this 10th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Jamison Memorial Human Resource & Development Agency and the St. Louis Public Schools in order to provide a 21st Century After School Program for the benefit of the students and families at the Academy of Environmental Science and Math. The program will include at least the following; academics, tutoring, enrichment, recreation, and services and activities for parents.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Provided space for state licensed after school program.
- (b) Provided data required by DESE for all students attending 30 or more days.

6. Obligations of Agency:

- (a) Operate a state licensed program with no fees
- (b) Assume all financial responsibility for the operation of the program
- (c) Operate program 5 days per week, 3 hours per day
- (d) Reimburse district for transportation cost
- (e) Provide attendance data as requested
- (f) Provide copy of yearly program evaluation

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Program evaluation completed by an outside evaluator (September, 2014)

8. Term and Termination: The term of the MOU will be from October 10, 2013 through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Jamison Memorial Human Resource &
Development Agency

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____



BOARD RESOLUTION

Date: September 11, 2013

Agenda Item : 10-09-1311

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Stacy Clay, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with Counsel The Mind LLC, to provide mental health counseling services to students and families. Counsel The Mind will provide services to students at Dewey Elementary School. The MOU will be for the period October 10, 2013 to June 30, 2014 at no cost to the District.

BACKGROUND: Counsel The Mind LLC has been providing services at Dewey for the last three years. The mental health counseling services will be on an individual or group basis as determined by the need of the students. Counsel The Mind LLC will also collaborate with the Building Administrators, counselors/social workers in the support process for students served.

Accountability Plan Goals: Goal I: Student Performance

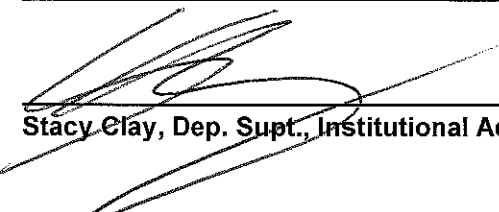
Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Community Education

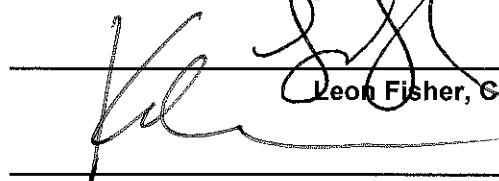
Requestor:



Stacy Clay, Dep. Supt., Institutional Advancement



Angela Banks, Budget Director



Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Counsel the Mind LLC ("Agency") on this 10th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Counsel the Mind LLC and the St. Louis Public Schools in order to provide the services of a mental health therapist to students and other related parties. Counsel The Mind will collaborate with the Building Administrators, counselors/social workers in the support process for students being served.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) To provide a quiet, confidential space for individual and group counseling sessions to take place. _____

(b) Make students available during the school day, but outside the designated academic schedule on a weekly basis (or as specified by the Counsel the Mind counselor) to participate in group and/or individual counseling. _____

(c) Obtain agreement and cooperation of school personnel, i.e. principal, counselors, social workers, and teachers to foster participation and collaboration in each individual school. _____

6. Obligations of Agency:

(a) Provide the counseling program which includes confidential psycho-educational supportive group and individual counseling services to children at Dewey International Studies Elementary School.

(b) Provide assistance, support and consultation to school staff as needed. _____

(c) Provide services in a schedule that does not interrupt reading and math blocks or MAP testing. _____

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Fifteen or more students/families are served. _____

(b) _____

(c) _____

8. Term and Termination: The term of the MOU will be from October 10, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Counsel The Mind LLC

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____



BOARD RESOLUTION

Date: September 17, 2013

Agenda Item: 10-09-13 kl

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Stacy Clay, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the Department of Parks, Recreation and Forestry to provide after school and evening programs for the benefit of students, families and the community. The program will include at least one of the following: after school programs, recreation, enrichment, youth development, healthy living, and social responsibility. The MOU will be for the period October 10, 2013 to June 30, 2014.

BACKGROUND: The Department of Parks, Recreation and Forestry has been involved in providing after school and evening programs in the schools for many years. The MOU will formalize the relationship with the Department of Parks, Recreation and Forestry for this purpose. The Department of Parks, Recreation and Forestry will provide recreational sport opportunities for students and their families; acquire appropriate background checks and provide attendance data. The program will be evaluated by data collected from students, family and community participation and a parent satisfaction survey. This resolution covers services for the following schools: Shaw, Clay Dewey, Gateway Middle and Langston Middle Schools. If any additional schools are added the SAB will be updated through the annual MOU evaluation process.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: No Cost		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor: Judith King

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Stacy Clay, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Department of Parks, Recreation and Forestry ("Agency") on this 10th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between the Department of Parks and Recreation and Forestry and the St. Louis Public Schools in order to provide after school and evening programs for the benefit to students, families and the community. The programming will include at least the following; after school programs, recreation, enrichment, youth development, healthy living and social responsibility. This program will be at schools across the district.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Provide space available for the agency to provide afterschool programming for a minimum of four hours per day that school is in session. Space shall include but not be limited to gymnasium, cafeteria/kitchen, common space and outdoor playground/fields as available.

(b) _____

(c) _____

6. Obligations of Agency:

(a) The agency shall provide staff to conduct programming with the necessary background check and skill set for the age group being served. _____

(b) The program will include recreation programming and club activities. _____

(c) The agency will follow SLPS District protocols and procedures as requested. _____

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Students shall comprehend the rules, and basic strategies associated with a variety of recreational sports and activities. _____

(b) Students shall demonstrate responsible personal and social behavior which displays respect for self and others in physical activity settings. _____

(c) Agency will administer an satisfaction survey to students and families. _____

8. Term and Termination: The term of the MOU will be October 10, 2013 to June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Department of Parks, Recreation and Forestry

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____



BOARD RESOLUTION

Date: September 11, 2013

Agenda Item : 10-09-13-13

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Stacy Clay, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with JAKS Counseling Services, to provide therapeutic counseling services to students and families. JAKS will provide services to students in twenty or more schools. The MOU will be for the period October 10, 2013 to June 30, 2014 at no cost to the District.

BACKGROUND: JAKS Counseling Services has been providing services in SLPS schools for the last three years. The therapeutic counseling services will be on an individual or group basis as determined by the need of the students. JAKS will also collaborate with the Building Administrators, counselors/social workers in the support process for students served.

Accountability Plan Goals: Goal I: Student Performance

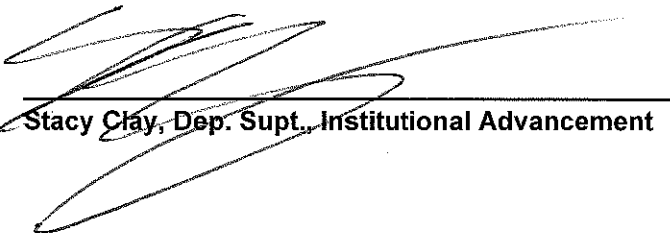
Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Community Education


Requestor:



Stacy Clay, Dep. Supt., Institutional Advancement



Angela Banks, Budget Director



Leon Fisher, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the JAKS Counseling Services ("Agency") on this 10th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between JAKS Counseling Services and the St. Louis Public Schools in order to provide therapeutic counseling sessions on both an individual and group basis for students and their families. JAKS will collaborate with the Building Administrators, counselors/social workers in the support process for students being served.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) To provide a quiet, confidential space for individual and group counseling sessions to take place. _____

(b) Make students available during the school day, but outside the designated academic schedule on a weekly basis (or as specified by the JAKS counselor) to participate in group and/or individual counseling. _____

(c) Obtain agreement and cooperation of school personnel, i.e. principal, counselors, social workers, and teachers to foster participation and collaboration in each individual school. _____

6. Obligations of Agency:

(a) Provide the counseling program which includes confidential psycho-educational supportive group and individual counseling services to children in 20 or more schools in the SLPS District. _____

(b) Provide assistance, support and consultation to school staff as needed. _____

(c) Provide services in a schedule that does not interrupt reading and math blocks or MAP testing. _____

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Twenty or more schools are served. _____

(b) Fifty or more students/families are served. _____

(c) _____

8. Term and Termination: The term of the MOU will be from October 10, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

JAKS Counseling Services, LLC

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

JAKS Counseling Services

Schools Serviced during 2012-13

Ashland ES

Gateway Middle

Mann ES

Roosevelt High School

Oakhill ES

Columbia ES

Herzog ES

Long Middle

Langston Middle

Walbridge ES

Dewey IC

Monroe ES

Stix ECC

Additional Schools to be services in 2013-14

Shaw VPA

Ames VPA

Yeatman Middle

Bryan Hill ES

Lexington ES

Meramec ES

Humboldt ES

Stevens Alternative

Mullanphy ES



BOARD RESOLUTION

Date: September 17, 2013

Agenda Item : 10-09-13-14

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Rachel Seward, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with ANNONY Arts to establish a partnership to provide video camera editing techniques and increase self-awareness skills for students at Stevens Middle Alternative School. The MOU will be for the period of October 10, 2013 to June 30, 2014.

BACKGROUND: ANNONY Arts, working closely with Principal Kacy Seals, has created a program for 15 Stevens Middle Alternative students to develop and practice video camera editing techniques and increase the students' self-awareness skills. In addition, each of the students' families will be involved in at least one session. The video editing sessions will be held at the ANNONY Arts studio, where all equipment will be provided for hands-on lessons, activities and assignments.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor: Linda Riekens

Angela Banks, Budget Director

Leon Fisher, Chief Financial Officer

Rachel Seward, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the ANNONYArts (“Agency”) on this 10th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between ANNONYArts and the St. Louis Public Schools in order to provide video camera editing techniques and increase self awareness skills for 15 students from Stevens Middle Alternative School.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

(a) **For Principal Kacy Seals to provide a Stevens Middle Alternative School teacher at each of the sessions.**

(b) **For Principal Kacy Seals to create the specific objectives she wants her students to achieve, working with Tom Brady.**

(c) **For Principal Kacy Seals to work with families of the participating students to ensure that they understand the program objectives and benefits.**

6. Obligations of Agency:

(a) **For Tom Brady to provide sessions for the 15 students at his studio as determined by Principal Kacy Seals.**

(b) **For Tom Brady to provide all the video equipment and training for the sessions.**

(c) **For Tom Brady to work with Principal Kacy Seals in creating pre and post tests.**

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Meets a minimum of 10 times with 15 Stevens Middle Alternative School students.

(b) Provides at least one session for participants' families.

(c) Participating students will take pre and post tests to indicate success of program.

8. Term and Termination: The term of the MOU will be from October 10, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

ANNONYArts

By: _____

By: _____

Name: _____

Name: Tom Brady

Title: _____

Title: Director



BOARD RESOLUTION

Date: September 13, 2013

Agenda Item : 10-09-13-15

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Rachel Seward, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding with Sheldon Arts Foundation to provide important music and visual arts education programs to St. Louis Public Schools students that foster creativity, teamwork, communication skills and respect for diversity. The MOU will be for the period of October 10, 2013 to June 30, 2014.

BACKGROUND: The Sheldon Arts Foundation has a history of providing programs that improve knowledge and appreciation for a diverse range of music and visual arts, improving arts skills and providing performance and exhibition opportunities at the The Sheldon Concert Hall.

Accountability Plan Goals: Goal IV: Parent Community Involvement


Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

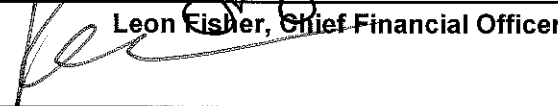
Department: Institutional Advancement

Requestor:


 Rachel Seward, Dep. Supt., Institutional Advancement


 Angela Banks, Budget Director


 Leon Fisher, Chief Financial Officer


 Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Sheldon Arts Foundation ("Agency") on this 10th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Sheldon Arts Foundation and the St. Louis Public Schools in order to provide important music and visual arts education programs to students of St. Louis Public Schools, improving knowledge and appreciation for a diverse range of music and visual arts, improving arts skills and providing performance and exhibition opportunities at The Sheldon, and teaching creativity, teamwork, communication skills and respect for diversity.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. **Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. **Obligations of SLPS:**

(a) **To provide high school students to participate in the Sheldon Arts Foundation music and visual arts programs.**

(b) **To provide students and teachers that will participate in the annual jazz residency and in workshops with Sheldon resident artists.**

(c) _____

6. **Obligations of Agency:**

(a) **For Sheldon Arts Foundation to provide a variety of music and visual arts programs for St. Louis Public Schools high school students.**

(b) **For Sheldon Arts Foundation to work with student participants in the annual jazz residency and teachers in workshops with Sheldon resident artists.**

(c) _____

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Provide annual jazz residency for SLPS students and staff.

(b) Provides at least three workshops for teachers and students at the Sheldon Art Galleries.

(c) Provide musical instruments to the St. Louis Public Schools through The Sheldon's Music for Lifelong Achievement Program.

8. Term and Termination: The term of the MOU will be from October 10, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Sheldon Arts Foundation

By: _____

By: _____

Name: _____

Name: Paul K. Reuter

Title: _____

Title: Executive Director

Sheldon Arts Foundation

Schools To Be Serviced during 2013 - 14

Adams ES

Carr Lane Middle

Ashland ES

Gateway Middle

Dewey ES

Metro HS

Gateway ES

Soldan HS

Laclede ES

Mallinckrodt ES

Mason ES

Peabody ES

Shenandoah ES



BOARD RESOLUTION

Date: September 12, 2013

Agenda Item : 10-09-13-16

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Rachel Seward, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with Ralston Purina, to allow students from Gateway STEM, Metro and Cleveland to participate in the Purina Pet Advocate Leader (PAL) Program. The MOU will be for the period October 10, 2013 to June 30, 2014 at no cost to the District.

BACKGROUND: This program has been in the schools for several years. In addition to participating in the PAL Program, Purina will pay for the students to participate in the Youth Leadership St. Louis Program and provide transportation to/from the events. Juniors who have successfully completed their year of leadership activities will be placed in a summer job by Purina.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Gateway STEM, Metro and Cleveland

Requestor:

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Rachel Seward, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Ralston Purina (“Agency”) on this 10th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Ralston Purina and the St. Louis Public Schools in order to allow students from Gateway STEM, Metro, and Cleveland NJROTC to participate in the Purina Pet Advocate Leader (PAL) program. Purina will pay for students to participate in the Youth Leadership St. Louis Program (YLSL) and will provide transportation to/from events. Purina will place the students in a summer job once students has successfully completed their year of leadership activities.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no

negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Coordinate with Purina PAL liaisons to ensure active participation of students.
- (b) Assist Purina with the selection process.
- (c) Serve as chaperone, when needed, when students attend PAL or YLSL activities.

6. Obligations of Agency:

- (a) Communicate with SLPS liaison regarding anything student related
- (b) Follow safety guidelines for students as established by SLPS
- (c) Prepare engaging activities for students to ensure time spent out of classroom is well utilized.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) Students who successfully complete the program during their Junior year will be awarded a summer job through Purina.
- (b) Students will create a public service announcement used by Purina to promote animal health care topics.

8. Term and Termination: The term of the MOU will be from October 10, 2013 through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Ralston Purina

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____



BOARD RESOLUTION

Date: September 13, 2013

Agenda Item : 10-09-13-17

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Rachel Seward, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 09-27-12-05

SUBJECT: To approve a renewal of the Memorandum of Understanding (MOU) with Craft Alliance to continue a partnership to provide opportunities for SLPS students to learn about contemporary craft art that goes beyond the traditional classroom art experience. The MOU will be for the period October 10, 2013 to June 30, 2014.

BACKGROUND: The Craft Alliance program began in 2006 and since that time 25 schools have participated in the program which has provided our students the chance to learn studio techniques in clay, metalsmithing, glass, graphics, and textile arts. The Craft Alliance will be offering the ArtSmarts program to 20-25 SLPS schools and to 600 students in the upcoming year.

Accountability Plan Goals: Goal IV: Parent Community Involvement

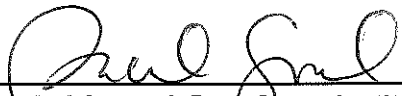
Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

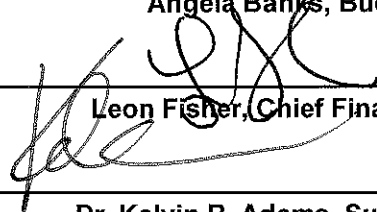
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:


 Rachel Seward, Dep. Supt., Institutional Advancement


 Angela Banks, Budget Director


 Leon Fisher, Chief Financial Officer

Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding
Performance Standard(s)
Report

Agency: Craft Alliance

School: All SLPS High Schools

From: July 1, 2012 To: June 30, 2013

Performance Standard 1: Ten (10) or more students will learn about contemporary craft art and demonstrate favorable performance evaluation from participation in hands-on classes and visits to Craft Alliance exhibitions.

Status: Ten students who were introduced to this experience have gone on to participate in Craft Alliance's 4-year young artist mentoring program. The students were inspired by the exposure to hands-on experience with materials and techniques unavailable in the traditional art classroom, and wanted more. The deep and positive effect was evident in the students' subsequent use of vocabulary and art concepts, indicating a higher level of knowledge.

Performance Standard 2: The agency will provide opportunities for students to learn about contemporary craft art.

Status: The students were provided the opportunity to visit three Craft Alliance exhibitions and under the guidance of a teaching artist, learned studio techniques in clay, metalsmithing, glass, graphics and textile arts. 420 students were introduced to the ArtSmarts program, having the opportunity to learn about contemporary craft art.

Submitted by: Linda Riekens, Development and Partnership Officer

Date: September 3, 2013

Reviewed by: _____ **Date:** _____

Recommendation:

Continue

Discontinue

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Craft Alliance (“Agency”) on this 10th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between the Craft Alliance and the St. Louis Public Schools in order to introduce SLPS middle and high school students to contemporary craft media and studio practices.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to

the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Select middle and high school students to participate in Craft Alliance's ArtSmarts program.
- (b) Participating SLPS teachers complete evaluations at the conclusion of the program.

6. Obligations of Agency:

- (a) Craft Alliance will offer ArtSmarts, a program that provides students with the opportunity to learn about contemporary art through a series of field trips that go beyond the traditional classroom experience. Craft Alliance will offer ArtSmarts to up to 22 SLPS schools, reaching as many as 660 students in the 2013-2014 academic year.
- (b) Craft Alliance will implement and facilitate the ArtSmarts program in its two locations in the Delmar Loop and in Grand Center.
- (c) Craft Alliance will provide transportation for the students to our two locations.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) A minimum of 240 middle and high school students will participate in the program.
- (b) Each student will participate in three, two hour field trips in which they will learn about the art in three exhibitions and visit three studios, where they will be taught art techniques in clay, metalsmithing, textile arts, graphics and glass, creating art themselves that relates to the concepts and materials used by the exhibiting artists.

8. Term and Termination: The term of the MOU will be from 10th Day of October, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Craft Alliance

By: _____

By: _____

Name: _____

Name: Boo McLoughlin

Title: _____

Title: Executive Director

Craft Alliance

Schools To Be Serviced during 2013 - 14

New American Preparatory	Carnahan HS
Carr Lane Middle	Clyde C. Miller HS
Compton Drew Middle	Gateway STEM HS
Gateway Middle	Roosevelt HS
Lyon@Blow	Sumner HS
McKinley Junior Leadership Academy	Cleveland NJROTC HS
Yeatman-Liddell Middle	Soldan HS
Peabody Shenandoah ES	Vashon HS
Pamoja @ Cole	Central VPA HS
Metro HS	McKinley CLA HS



BOARD RESOLUTION

Date: September 13, 2013

Agenda Item : 10-09-13-18

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Paula Knight, Assistant Superintendent of Early Childhood / Early Childhood Special Education

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-07-12-13

Prior Year Cost No Cost

SUBJECT: To approve the renewal of the Memorandum of Understanding with the YWCA Head Start to provide the framework for the cooperative efforts between the YWCA and SLPS. The program will be for the period of October 10, 2013 to July 31, 2014 and there will be no cost to the District. This MOU will be brought to the Board for approval of the second year of the MOU.

BACKGROUND: The YWCA Head Start will maximize the use of available local resources in providing special education and related special education services to young children and families under federal IDEA guidelines.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.1.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Early Childhood

Requestor: Crystal Hunter

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Paula Knight, Assistant Superintendent of Early Childhood / Early Childhood Special Education

Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding

Performance Standard(s)

Report

Agency: YWCA St. Louis Head Start

School: Early Childhood

From: Crystal Hunter To: Paula Knight & Stacy Clay

Performance Standard 1: The YWCA St. Louis Head Start and SLPS shall obtain written consent of parents before disclosing personally identifiable information from the education records of a child. The written consent must be signed and dated by the parent giving consent. The use of a common release of information form is recommended.

Status: The common release of information has been used. As part of IDEA, SLPS maintains confidential files in locked cabinets with a signature page attached.

Performance Standard 2: Screening shall be a collaborative effort between the YWCA and SLPS and not a duplication of services.

Status: The YWCA and SLPS have established procedures for screening that are not a duplication of services.

Performance Standard 3: Both programs require observation as part of the evaluation process.

Status: The YWCA has established procedures for evaluation teams to observe students in their centers as part of the process.

Performance Standard 4: The YWCA shall be included as the implementer of appropriate IEP goals. The parties will include the parent(s) in planning for their child's IEP.

Status: The YWCA and SLPS have developed procedures to ensure parents actively participate in developing and implementing IEP goals. Parents are notified in accordance with IDEA requirements to attend all meetings and as much as practicable, students may remain at the center site if appropriate per the IEP.

Performance Standard 5: When enrollment in the YWCA is recommended for a child with a disability, consultation between SLPS and YWCA Head Start Disabilities Specialist takes place to determine if YWCA Head Start program is appropriate for the child. Staffing meetings will be held to review the child's and family's progress toward established goals.

Status: The YWCA and SLPS have developed procedures to ensure parents actively participate in developing and implementing IEP goals. Parents are notified in accordance with IDEA requirements to attend all meetings and as much as practicable, students may remain at the center site if appropriate per the IEP.

Submitted by: Crystal Hunter

Date: 8/30/2013

Reviewed by:

Date: _____

Recommendation:

- Continue

- Discontinue

MEMORANDUM OF AGREEMENT
Between
YWCA St. Louis Head Start/Early Head Start Program
And
SAINT LOUIS PUBLIC SCHOOL DISTRICT

I. Parties

The parties included in this Memorandum of Understanding (MOU) are the YWCA Metro Saint Louis Head Start/Early Head Start Program (YWCA HS/EHS) and Saint Louis Public School District.

II. Purpose

The purpose of this MOU between the YWCA St. Louis Head Start/Early Head Start Program and the Saint Louis Public School District is:

- To define the coordination and collaborative roles and responsibilities of each party, enhancing relationships that will serve children and their families best while meeting the needs of Saint Louis Public School District and the YWCA HS/EHS Program;
- To achieve a coordinated service system;
- To improve, through planning and coordination, the availability and quality of services for children and their families by ensuring that all children in the service area have access to quality care and education;
- To support children's optimal development and school readiness;
- To address the unique strengths and needs of the local population served by both parties;
- To reduce duplication and enhance efficiency of services; and
- To coordinate information exchange.

III. Authority

This agreement is guided by:

- Head Start Performance Standards (45-CFR-1301, 1306,1308);
- Memorandum of Understanding involving 1) The Missouri Department of Elementary and Secondary Education (DESE), 2) the Region VII Department of Health and Human Services Administration for Children and Families Office of Community Operations, 3) the Missouri Head Start Association, and 4) the Region II Quality Improvement Center for Disability Services

- Individuals with Disabilities Education Act (IDEA): the State of Missouri Department of Elementary and Secondary Education Regulations for implementing Part B of IDEA;
- Section 504 of the Rehabilitation Act of 1973 and The Americans with Disabilities Act (ADA);
- Public Law 110-134 "Improving Head Start for School Readiness Act of 2007"; which mandates Head Start's responsibility for coordination and collaboration with the appropriate local entity responsible for managing publically funded preschool programs in the service area of the YWCA Metro St. Louis Head Start/Early Head Start as mandated in the Head Start Act; and
- Department of Elementary and Secondary Education (DESE) Early Childhood Act (ECDA) Section 5 CSR 50-270.010 of the Missouri Code.

IV. Joint Roles in System Collaboration, Alignment, and Implementation

This agreement is not intended to create any new binding requirements for the YWCA Head Start/Early Head Start Program and/or the Saint Louis Public School District but serves:

- To reflect current legislative and regulatory requirements as well as recommended practices;
- To be used as a guide by the YWCA HS/EHS Program and Saint Louis Public School District to create local collaboration responsive to the needs of the St. Louis community; and
- To commit the participants to promoting integration of all early childhood programs through enhancing awareness of, and coordination with, programs and resources that address the needs of all young children in the metropolitan St. Louis area. Examples include, but are not limited to, Missouri Preschool Project programs, Parents As Teachers, Even Start, Title I Preschools, Child Care Block Grant programs, and Migrant and Homeless Programs.

V. Objectives

The objectives of this Memorandum of Understanding are:

- To provide a framework for the development of interagency agreements and cooperative efforts between the YWCA HS/EHS Program and the Saint Louis Public School District;
- To clarify roles and responsibilities of the YWCA HS/EHS Program and Saint Louis Public School District in working with families;
- To provide information to Saint Louis Public School District about Head Start's national policies;

- To provide information to the YWCA HS/EHS Program administrators and program staff about Saint Louis Public School District state and local policies;
- To provide opportunities for the YWCA HS/EHS Program and Saint Louis Public School District staff to discuss mutual accomplishments and concerns;
- To encourage cooperation among the YWCA HS/EHS Program, Saint Louis Public School District and State agencies in the further development of high quality early childhood and parent education services throughout the Saint Louis area;
- To maximize the full use of available local resources in providing special education programs and related services to young children with disabilities and their families in St. Louis; and
- To assure coordination of services to children with disabilities served by the YWCA HS/EHS Program and Saint Louis Public School District.

VI. Areas of Collaboration

A. School Readiness

Collaborative Effort. The YWCA St. Louis Head Start and the Saint Louis Public School District will work together to align expectations for school readiness and provide feedback for program improvement.

YWCA St. Louis Head Start/Early Head Start Program

- a. To provide a School Readiness plan that is aligned with the Head Start Framework, Saint Louis Public School District's expectations, and Missouri Standards.
- b. To implement a research based curriculum.
- c. To use an ongoing research based assessment tool that provides child level, classroom level, center level, and program level data.
- d. To share program wide data for feedback with Saint Louis Public School District.

Saint Louis Public School District

- a. To share any School Readiness plans or expectations with the YWCA St. Louis Head Start/Early Head Start Program.
- b. To provide feedback about curriculum and educational operating plans.

- c. To review child outcomes data and provide input into program improvement.
- d. To share Saint Louis Public School District's vision and goals for its students transitioning to Kindergarten.

B. Screening

Collaborative Effort. Screening should be a collaborative effort between the YWCA St. Louis Head Start and the Saint Louis Public School District when possible and not a duplication of services. Results from screening will be used to individualize educational approaches to children.

YWCA St. Louis Head Start/Early Head Start Program

- a. To screen, as mandated by Head Start Performance Standards, all children enrolled in the Head Start Program in developmental areas that include standardized health screening: speech, hearing, vision, developmental and social/emotional.
- b. To share screening information with Saint Louis Public School District for those children referred by Head Start to Saint Louis Public School District for additional program options, with parental permission.
- c. To review all previous screening and evaluation data when receiving referrals from Saint Louis Public School District.

Saint Louis Public School District

- a. To provide screening through Parents as Teachers (PAT) when beneficial for both Saint Louis Public School District and YWCA HS/EHS Program.
- b. To provide the YWCA HS/EHS Program with screening information for those children referred to and/or enrolled in Head Start programs, with parental permission.
- c. To review all screening, evaluation, anecdotal and other pertinent data when receiving referrals from the YWCA HS/EHS Program.

C. Evaluation

Collaborative Effort. Both programs require contact with the student as part of the evaluation for eligibility for Special Education. This contact requirement may take place at the YWCA St. Louis Head Start/Early Head Start Centers, at a place predetermined by Saint Louis Public School District or any combination.

YWCA St. Louis Head Start/Early Head Start Program

- a. To ensure that a comprehensive multidisciplinary evaluation is made available to all children suspected of having a disability.
- b. To assist parents/guardians with completing the referral packet and to obtain the parents' permission to share information and records with Saint Louis Public School District.
- c. To assist parents/guardians in obtaining an evaluation for their child(ren) within 90 days from the date of the delivery of the referral packet to (Saint Louis Public School District.
- d. To share information and records with the Saint Louis Public School District, with parental permission.
- e. To support Saint Louis Public School District in contacting parents to obtain signatures and to support parents/guardians' attendance at necessary meetings.
- f. To participate with Saint Louis Public School District in the comprehensive assessment process, with parental permission.

Saint Louis Public School District

- a. To provide a multidisciplinary evaluation for all preschool children suspected of having a disability whose parents/guardians reside in Saint Louis Public School District or representing district and who have been referred for further evaluation due to the suspicion of an educational disability.
- b. To obtain parents' permission to provide a diagnostic evaluation and to obtain information and/or records from YWCA HS/EHS Program staff for children enrolled in the Head Start program prior to initiation of the evaluation.
- c. To provide parents with a copy of procedural safeguards upon receipt of referral and to complete evaluation as required by law.
- d. To share evaluation information with the YWCA HS/EHS Program, with parental permission.
- e. To work collaboratively with YWCA HS/EHS Program in the assessment process, with parental permission.

D. Individual Education Plan (IEP)

Collaborative Effort. The YWCA St. Louis Head Start/Early Head Start Program shall be considered an integral support students in meeting IEP goals. Saint Louis Public School District staff and the YWCA Head Start/Early Head Start Program staff will collaborate to assist the student in the development of skills addressed in

the IEP. The YWCA St. Louis Head Start/Early Head Start Program and Saint Louis Public School District will include parents in planning for children's IEP. The information contributed by the parents will be instrumental in developing goals and objectives.

YWCA St. Louis Head Start/Early Head Start Program

- a. To make available support services (or referral for support services) for children in need of additional support but who do not, by the State Department of Elementary and Secondary Education, meet eligibility for a free and appropriate special education.
- b. To participate with the permission of parents in the IEP process for children enrolled in the YWCA HS/EHS program who have been found eligible for IEP services, with parental permission.
- c. To individualize lesson planning according to adaptations, modifications and goals listed in the IEP.

Saint Louis Public School District

- a. To develop IEPs for children, individually, when Saint Louis Public School District's or representing district's evaluation process has determined that the eligibility criteria as established by the State Department of Elementary and Secondary Education have been met.
- b. To invite and expect YWCA St. Louis Head Start Program staff to participate in IEP meetings for children referred to or enrolled in the YWCA HS/EHS program.
- c. To provide YWCA HS/EHS program with copies of the IEP, behavior support strategies and any other information necessary for properly supporting the students.

E. Placement

Collaborative Effort. When enrollment in the YWCA St. Louis Head Start Program is recommended for children with disabilities, consultation between Saint Louis Public School District representative and the YWCA St. Louis Head Start Program staff will take place to determine if the YWCA St. Louis Head Start Program is an appropriate placement for them. Staffing meetings will be held to review children's and families' progress, individually, toward established goals.

Saint Louis Public School District or representing district shall assume responsibility for special education and related services for early childhood special education eligible children. Special education and related services

provided by (SCHOOL DISTRICT) should be delivered at the YWCA St. Louis Head Start center whenever possible.

YWCA St. Louis Head Start/Early Head Start Program

- a. To fully include children with disabilities into the YWCA HS/EHS Program when their parents wish them enrolled in Head Start, they meet age and income eligibility, and when Head Start is an appropriate placement according to their IEP and the program has space for enrollment.
- b. To collaborate with Saint Louis Public School District to ensure the provision of related services to children with disabilities as defined in the IEP.
- c. To provide appropriate space and a welcoming environment for those service providers providing IEP related services.
- d. To adequately prepare for serving children with IEPs by following the YWCA HS/EHS policies and procedures for collecting and maintaining necessary data and information and addressing any noted need.

Saint Louis Public School District

- a. To provide special education and related services based on the IEP goals and objectives in the Least Restrictive Environment (LRE) to children who meet the eligibility criteria.
- b. To provide related services as specific for IEP eligible children, individually, in compliance with the IEP as written by authorized representatives of School District program.
- c. To provide appropriately credentialed staff to deliver related IEP services and to have those services delivered as outlined in the IEP.
- d. To support YWCA HS/EHS staff through consultation, education and/or training on how the designated disability impacts students' learning.

F. Referral/Recruitment

Collaborative Effort. the YWCA St. Louis Head Start Program and the Saint Louis Public School District shall obtain written consent of parents before disclosing personally identifiable information from the education records of children. The written consent must be signed and dated by parents giving the consent and shall include the following: 1) a specification of the records to be disclosed, 2) the purpose of the disclosure, and 3) the party of parties to whom the

disclosure may be made. The use of a common release of information form is recommended.

YWCA St. Louis Head Start/Early Head Start Program

- a. To intentionally recruit and enroll children with educationally diagnosed disabilities equaling at least 10% of the funded enrollment (must be found eligible according to MO DESE/IDEA standards for special education).
- b. To assist Saint Louis Public School District with Child Find efforts by identifying through screening and/or observation, children with potential delay and referring them to Saint Louis Public School District for further evaluation.

Saint Louis Public School District

- a. To refer children with disabilities ages three through five (3-5) for whom Head Start would be an appropriate Least Restrictive Environment.
- b. To consider the YWCA HS/EHS Program as placement for families who may be age/income eligible, particularly for children recently found eligible for IEP services.

G. Family Involvement

Collaborative Effort. The YWCA St. Louis Head Start Program and the Saint Louis Public School District must take every effort to assure that the parents of children are present at IEP meetings and are given an opportunity to participate.

YWCA St. Louis Head Start/Early Head Start Program

- a. To assist in the contacting of parents and the providing of transportation for parents, if and when necessary, to ensure their participation at evaluations sessions and IEP meetings.
- b. To provide parents with information training and skills to advocate successfully for their child(ren) with disabilities.
- c. To provide information and recommendation from the Head Start Family Partnership Agreement to Saint Louis Public School District, with parental permission.
- d. To support parents in understanding their importance in navigating educational systems for their child(ren).

Saint Louis Public School District

- a. To inform YWCA HS/EHS Program staff of evaluation, eligibility, and IEP meetings dates and times.
- b. To provide appropriate parent involvement activities and parent education to enhance children's development for families whose children participate in Saint Louis Public School District.
- c. To review the YWCA St. Louis Head Start Family Partnership Agreement, when necessary, with parental permission.
- d. To work with the YWCA HS/EHS Program in supporting families to become ready to support their child(ren) for a lifetime of academic success.

H. Staff Development

Collaborative Effort. The YWCA Head Start/Early Head Start Program and the Saint Louis Public School District will share information including statewide training opportunities, newsletters, and other information as deemed appropriate.

YWCA St. Louis Head Start/Early Head Start Program

- a. To schedule ongoing in-service training and technical support for staff of both parties, in order to increase their knowledge and skills.
- b. To invite the Saint Louis Public School District staff to participate in training events and program visits.
- c. To share training plans and resources with Saint Louis Public School District.
- d. To collaborate on the best practice for staff development.

Saint Louis Public School District

- a. To share training plans and resources with the YWCA HS/EHS Program during Education Advisory and other collaborative meetings.
- b. To provide training and technical assistance to YWCA HS/EHS Program staff for specific techniques and interventions being used with the children receiving services.
- c. To attend Education Advisory meetings with YWCA Head Start program and share knowledge of best practices, upcoming staff trainings, and program visits.

- d. To include YWCA HS/EHS program administrators in Coalition meetings and other Early Childhood Special Education (ECSE) director meetings.

I. Transition

Collaborative Effort. The YWCA St. Louis Head Start/Early Head Start Program and the Saint Louis Public School District shall develop a system to ensure transfer of information between agencies about children who will be transitioning from the program to the school district. In developing this system, administrators should keep in mind the requirements of disclosure contained in the Family Education Rights and Privacy Act of 1974 and the Education of the Handicapped Act. Information of transfer should include health records, data on diagnosed disabilities, developmental status and social services received.

YWCA St. Louis Head Start/Early Head Start Program

- a. To arrange meetings, when necessary, with Saint Louis Public School District personnel for the purpose of transition planning into and out of Head Start and into school age placement.
- b. To identify and contact Saint Louis Public School District personnel, families, necessary staff, when applicable, for children with disabilities transferring into or out of YWCA HS/EHS placement, ensuring a smooth, successful transition.
- c. To forward copies of the children's diagnostic, health and education records to Saint Louis Public School District child diagnostic team, with parental permission.
- d. To include the parents in children's transition process.
- e. To provide families with Kindergarten Registration information.
- f. To request families to complete a Kindergarten Transition form that will be sent to the Saint Louis Public School District, which will provide basic information and identification on children who attend the YWCA HS/EHS Program.

Saint Louis Public School District

- a. To develop and implement a system to assure that children with disabilities transitioning from the YWCA HS/EHS Program to Saint Louis Public School District will do so with optimum services, care and consideration.
- b. To meet with applicable YWCA HS/EHS Program staff, when necessary, to discuss transition planning for children with disabilities.

- c. To review existing records and determine the status of each suspected or identified child with a disability and to verify the need for additional information to assist in evaluation, IEP development and placement at age 5, with parental permission.
- d. To include the parents in children's transition process.
- e. To provide the YWCA HS/EHS Program with Kindergarten enrollment with transition process.
- f. To distribute the transition forms to the buildings in which the YWCA HS/EHS Program children are registered to attend Kindergarten.

VII. Duration of Agreement

The duration of this contract is from the period of October 10, 2013 to July 31, 2015.

VIII. Cancellation

This agreement is subject to termination upon thirty (30) days advanced, written notice by either party. In the event that Saint Louis Public School District – ECSE can part or the entire contract will be cancelled.

XI. In-Kind Non-Federal Share

Saint Louis Public School District agrees to provide the YWCA Head Start/Early Head Start Program with a statement for the purpose of in-kind reporting that reflects:

- The yearly per pupil expenditure for the closing school year and the percentage of that cost that is covered by non-federal funds,
- The number of PAT screenings and the state reimbursement per screen, and
- Any training and technical assistant cost when applicable.

X. Amendments

This contract is subject to amendment at any time, but only upon full written consent and approval by both parties.

APPROVED BY:

Superintendent
Saint Louis Public School District

Date

Stacy E. Johnson
Assistant Director
YWCA Metro St. Louis Head Start/Early Head Start Program

Date



BOARD RESOLUTION

Date: September 13, 2013

Agenda Item : 10-09-13-19

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-27-13-02 and 05-09-13-14

Prior Year Cost \$41,447

SUBJECT: To approve a sole source purchase from the College Board/Advanced Placement (AP) Exams for the payment of the 2014 AP testing fees for (AP) exams for the 2014 test period at a cost not to exceed \$40,000.

BACKGROUND: The District has been supporting the AP program since 2007. Since the testing process is the culminating experience, we would like to continue the support of our college bound students with the opportunity to achieve college credit while in high school by taking the AP exams.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.1.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 816-00-110-2331-6412	GOB	Requisition #:
Amount: \$40,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$40,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600002136

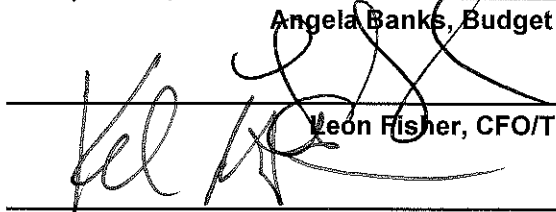
Department: APIP

Requestor: Dr. Edwards


Dr. Dan Edwards, Assoc. Supt., Secondary Schools


Dr. Cleopatra Figgures, Dep. Supt., Accountability /
Acting Chief Academic Officer


Angela Banks, Budget Director


Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Dan Edwards	Date: September 4, 2013
Department / School: APIP	Phone Number: 314.345.2300
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
This provides the college bound students with the opportunity to achieve college credit while in high school by taking the AP exams.	
Vendor Name: College Bound	Email:
Vendor Contact: ETS Service	Phone Number: 610.290.8979
Justification Information	
1. Why the uniquely specified goods are required?	
When Advanced Placement students complete their courses in May, they are expected to take the AP exam in order to receive college credit. These funds are necessary to support our AP students. AP exams serve as a culminating activity of the AP classes.	
2. Why good or services available from other vendors /competitors are not acceptable?	
AP exams are the sole product of College Board.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

- Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.



BOARD RESOLUTION

Date: September 17, 2013

Agenda Item : 10-09-13-20

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

Action to be Approved:

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the purchase of science materials from Sangari Active Science for grades K-2 Active Science and IQWST grades 6-8. The cost of the complementary science materials will not exceed \$10,067.16.

BACKGROUND: With the completion of the Next Generation Science Standards earlier this year and the anticipation of changes in the state science assessment in the next 3-4 years now is a good time to supplement the present science materials. The SLPS K-8 science curriculum is very text book driven and mostly consists of reading about science. The research clearly indicates that an inquiry based, hands on approach with reading and writing embedded improves not only science literacy but also reading and math. With the research in mind, these materials utilize inquiry based investigations and will better prepare our students. These materials will be evaluated to scale across other grade levels.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 984-00-110-2822-6411	GOB	Requisition #: 10135610
Amount: \$10,067.16		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$10,067.16	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015592

Department: Curriculum/Instruction

Requestor: Susan Raney

Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Dr. Cleopatra Figgures, Dep. Supt., Accountability

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



sangari active science
THINK. DO. LEARN.

Sangari Quote

S St.Louis Public School
O Susan Raney
L 801 N 11th Street
D St.Louis MO 63101
T
O

S St.Louis Public School
H Susan Raney
I 801 N 11th Street
P St.Louis MO 63101
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B Susan Raney
I St.Louis Public School
L 801 N 11th Street
L St.Louis MO 63101
T
O

ORDER NO.	CUSTOMER NO.	ORDER DATE	PAGE
521	284	7/22/2013	1

SHIP VIA	PAYMENT	PO	PROMO CODE
Standard			50%OFFALL

INSIDE DELIVERY	LIFT GATE	ADVANCED NOTIFICATION	DELIVERY DATE	SCHOOL START DATE	PD DATE
No	No	No			

SKU	PRODUCT	QUANTITY	SHIPPED	BACKORDER	UNIT PRICE	EXT PRICE
IC1-DK-E-V2	DURABLE KIT W/EQUIPMENT, HOW CAN I SMELL THINGS FROM A DISTANCE	4	0	0	\$1,295.00	\$5,180.00
IC1-RK-V2	REFILL KIT, HOW CAN I SMELL THINGS FROM A DISTANCE	12	0	0	\$75.00	\$900.00
IC1-SE8-V2	SE, PK/8, HOW CAN I SMELL THINGS FROM A DISTANCE	48	0	0	\$36.50	\$1,752.00
K01100	Kindergarten-Think Like A Scientist-Master Kit	1	0	0	\$460.00	\$460.00
K12100	Elementary-Light, Shadow , Color-Master Kit	4	0	0	\$600.00	\$2,400.00
K21100	Elementary-Solids, Liquids, and Gases-Master Kit	2	0	0	\$520.00	\$1,040.00
PDDAY	General - General Merchandise - Professional Development Day	2	0	0	\$1,500.00	\$3,000.00
PS1-DK-E-V2	DURABLE KIT W/EQUIPMENT, CAN I BELIEVE MY EYES	2	0	0	\$740.00	\$1,480.00
PS1-RK-V2	REFILL KIT, CAN I BELIEVE MY EYES	4	0	0	\$25.00	\$100.00
PS1-SE8-V2	SE, PK/8, CAN I BELIEVE MY EYES	17	0	0	\$36.50	\$620.50
T01221	Kindergarten-Think Like A Scientist-My Science Notebook	20	0	0	\$1.30	\$26.00
T12221	Elementary-Light, Shadow , Color-Student Science Notebook	86	0	0	\$1.42	\$122.12
T12321	Elementary-Light, Shadow , Color-Student Lab Manual	48	0	0	\$19.95	\$957.60
T21221	Elementary-Solids, Liquids, and Gases-Student Science Notebook	42	0	0	\$1.42	\$59.64
T21321	Elementary-Solids, Liquids, and Gases-Student Lab Manual	24	0	0	\$19.95	\$478.80

SUBTOTAL	TAX	SHIPPING	DISCOUNT	TOTAL
\$18,576.66	\$0.00	\$1,557.67	\$10,067.17	\$10,067.16



Position Statement

The Integral Role of Laboratory Investigations in Science Instruction

Introduction

A hallmark of science is that it generates theories and laws that must be consistent with observations. Much of the evidence from these observations is collected during laboratory investigations. A school laboratory investigation (also referred to as a lab) is defined as an experience in the laboratory, classroom, or the field that provides students with opportunities to interact directly with natural phenomena or with data collected by others using tools, materials, data collection techniques, and models (NRC 2006, p. 3). Throughout the process, students should have opportunities to design investigations, engage in scientific reasoning, manipulate equipment, record data, analyze results, and discuss their findings. These skills and knowledge, fostered by laboratory investigations, are an important part of inquiry—the process of asking questions and conducting experiments as a way to understand the natural world (NSTA 2004). While reading about science, using computer simulations, and observing teacher demonstrations may be valuable, they are not a substitute for laboratory investigations by students (NRC 2006, pg. 3).

For science to be taught properly and effectively, labs must be an integral part of the science curriculum. The National Science Teachers Association (NSTA) recommends that all preK–16 teachers of science provide instruction with a priority on making observations and gathering evidence, much of which students experience in the lab or the field, to help students develop a deep understanding of the science content, as well as an understanding of the nature of science, the attitudes of science, and the skills of scientific reasoning (NRC 2006, p. 127). Furthermore, NSTA is committed to ensuring that all students—including students with academic, remedial, or physical needs; gifted and talented students; and English language learners—have the opportunity to participate in laboratory investigations in a safe environment.

Declarations

NSTA strongly believes that developmentally appropriate laboratory investigations are essential for students of all ages and ability levels. They should not be a rote exercise in which students are merely following directions, as though they were reading a cookbook, nor should they be a superfluous afterthought that is only tangentially related to the instructional sequence of content. Properly designed laboratory investigations should:

- have a definite purpose that is communicated clearly to students;
- focus on the processes of science as a way to convey content;
- incorporate ongoing student reflection and discussion; and

- enable students to develop safe and conscientious lab habits and procedures (NRC 2006, p. 101-102).

Integration of Labs into the Science Program

Inquiry-based laboratory investigations at every level should be at the core of the science program and should be woven into every lesson and concept strand. As students move through the grades, the level of complexity of laboratory investigations should increase. In addition, NSTA recommends that teachers and administrators follow these guidelines for each grade level:

Preschool and Elementary Level

- With the expectation of science instruction every day, all students at the preschool and elementary level should receive multiple opportunities every week to explore science labs that fit the definition described in the Introduction.
- Laboratory investigations should provide all students with continuous opportunities to explore familiar phenomena and materials. At developmentally appropriate levels, they should investigate appropriate questions, analyze the results of laboratory investigations, debate what the evidence means, construct an understanding of science concepts, and apply these concepts to the world around them.

Middle and High School Levels

- With the expectation of science instruction every day, all middle level students should have multiple opportunities every week to explore science labs as defined in the Introduction. At the high school level, all students should be in the science lab or field, collecting data every week while exploring science labs.
- Laboratory investigations in the middle and high school classroom should help all students develop a growing understanding of the complexity and ambiguity of empirical work, as well as the skills to calibrate and troubleshoot equipment used to make observations. Learners should understand measurement error; and have the skills to aggregate, interpret, and present the resulting data (NRC 2006, p. 77).
- As students progress through middle and high school, they should improve their ability to collaborate effectively with others in carrying out complex tasks, share the work of the task, assume different roles at different times, and contribute and respond to ideas.

College Level

At the college level, all students should have opportunities to experience inquiry-based science laboratory investigations as defined in the Introduction. All introductory courses should include labs as an integral part of the science curriculum. Laboratory experiences should help students learn to work independently and collaboratively, incorporate and critique the published work of others in their communications, use scientific reasoning and appropriate laboratory techniques to

define and solve problems, and draw and evaluate conclusions based on quantitative evidence. Labs should correlate closely with lectures and not be separate activities. Exposure to rigorous, inquiry-based labs at the college level also is important because most teachers develop their laboratory teaching techniques based on their own college coursework laboratory experiences.

Support for Teachers of Science

To give teachers at all levels the support they need to guide laboratory investigations as an integral part of the total curriculum, NSTA recommends:

- Ongoing professional development opportunities to ensure that teachers of science have practical experiences that familiarize them with the pedagogical techniques needed to facilitate inquiry-based labs matched to appropriate science content (NSTA 2006, NRC 2006, p. 150-151).
- Yearly evaluation of the laboratory investigations to determine if they continue to be an integral and effective part of the whole program and the delivery of all content.
- Periodic training in lab logistics, including setup, safety, management of materials and equipment, and assessment of student practices. Safety equipment and annual safety training should be provided so that science educators are well informed about yearly changes in safety procedures to ensure that students and educators are protected (NSTA 2000).
- Training to work with students with academic or remedial needs, physical needs, and gifted and talented students so that teachers can differentiate instruction appropriately. Assistive equipment, additional personnel, and facilities, modified as needed, also should be provided to ensure appropriate instruction of all students.
- Effective preservice programs that prepare teachers to carry out science labs as a central part of every science curriculum.

Support for Science Labs

To ensure that laboratory investigations are implemented in schools, administrative support is crucial. NSTA recommends that the school administration recognize the instructional importance, overarching goals, and essential activities of laboratory investigations and provide the following:

- An adequate facility where labs can be conducted. At the preschool and elementary levels, this means a classroom with sufficient work space, including flat moveable desks or tables and chairs, equipment, and access to water and electricity. At the middle and high school levels, a safe, well-equipped lab space should be available, with necessary equipment and access to water and electricity. In addition, appropriate facilities to work with students with special needs should be provided. (Beihle 1999)

- Adequate storage space for all materials, including devices and materials in common use that are considered hazardous. (Beihle 1999)
- Funding for yearly educator training on how to manage materials and guide inquiry-based learning during labs.
- A budget for regular maintenance of facilities and equipment, as well as annual costs for new or replacement equipment, supplies, and proper waste management.
- A budget that recognizes additional costs required for field experiences.
- Laboratory occupancy load limits (number of occupants allowed in the laboratory) set at a safe level based on building and fire safety codes, size and design of the laboratory teaching facility, chemical/physical/biological hazards, and the needs of the students (Roy 2006; NSTA 2000). Science classes should have no more than 24 students even if the occupancy load limit might accommodate more. (NSTA 2004) Research data shows that accidents rise dramatically as class enrollments exceed this level. (West 2001) Teachers should not be faced with a Hobson's choice—teach in an unsafe environment or sacrifice the quality of teaching by not doing labs.

Assessment

Assessment, a powerful tool in science education, serves both formative and summative purposes. Not only does it help show what students have learned and the nature of their reasoning, it also indicates what gaps remain in learning and what concepts must be reviewed (NSTA 2001). NSTA recommends the following steps to ensure that laboratory investigations are part of the assessment process:

- Teachers of science, supported by the administration, be given the time and training to develop assessments that reveal and measure inquiry skills—the ability to design, conduct, analyze, and complete an investigation, reason scientifically, and communicate through science notebooks and lab reports.
- Instruction and assessment be aligned so that formative and summative assessments are meaningful and can be used to improve the science curriculum as well as determine what students have learned.

*Adopted by the
NSTA Board of Directors
February 2007*

References

Biehle, J. T, L. L. Motz, and S. S. West. 1999. *NSTA guide to school science facilities*. Arlington, VA: NSTA Press.

National Research Council (NRC). 2006. *America's lab report: Investigations in high school science*. Washington, DC: National Academy Press.

National Science Teachers Association (NSTA). 2006. NSTA Position Statement: Professional Development in Science Instruction.

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National Science Teachers Association (NSTA). 2001. NSTA Position Statement: Assessment.

National Science Teachers Association (NSTA). 2000. NSTA Position Statement: Safety and School Science Instruction.

Roy, K. 2006. (Lack of) Safety in Numbers? *Science Scope* 30(2):62-64.

West, S.S., J.F. Westerlund, N.C. Nelson, and A.L. Stephenson. 2001. *Conditions that affect safety in the science classroom: Results from a statewide safety survey*. Austin, TX: Texas Association of Curriculum Development.

Additional Resources

Clough, M.P. 2002. National Science Teachers Association. Using the Laboratory to Enhance Student Learning. *Learning Science and the Science of Learning*, ed. R. W. Bybee, 85-96. Arlington, VA: NSTA Press.



BOARD RESOLUTION

Date: September 24, 2013
 To: Dr. Kelvin R. Adams, Superintendent
 From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item : 10-24-13-01
 Action:

Action to be Approved:
 Contract Increase/Decrease
 Previous Board Resolution # 04-25-13-19
 Current Year Approved Cost \$100,000.00

Other Transaction Descriptors:
 (i.e.: Sole Source, Ratification)

SUBJECT: To approve the amendment of Board Resolution 04-25-13-19, a contract for Virtual School services, to increase the cost by \$50,000.00. This increase is in response to the increase in the number of students using the Virtual School services and the number of vendors being used by those students. If approved, the revised total cost of the contract will be \$150,000.00.

BACKGROUND: MO Revised Statute 167.121 requires any unaccredited school district in Missouri to allow the option for parents to "enroll the parents' or guardian's child in the Missouri Virtual school created in section 161.670, RSMo." The virtual school curriculum providers listed have been selected and approved by DESE. In the past, only five vendors have been utilized by the students participating in the Virtual School program. This year nine vendors are being utilized.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 981-QZ-110-2223-6319	GOB	Requisition #:
Amount: \$50,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$50,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Technology Services

Requestor:

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: October 1, 2013

Agenda Item: 10-24-13-02

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Asst. Superintendent/Bldg. Comm.

Action to be Approved:
Contract Extension/Continuation

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution #10-28-10-10

Prior Year Cost: \$6,150,000.00

Previous Year Period: 10/29/10 thru 10/29/13

SUBJECT: To approve the amendment of Board Resolution #10-28-10-10, a contract with Kwame Building Group, to increase the cost by \$261,000.00 and extend the contract by three months through January 31, 2014. This increase will provide for ongoing construction management services for Proposition S construction projects. If approved, the revised total cost of the contract will be \$6,411,000.00. This increase will be funded through the Proposition S Bond Program.

BACKGROUND: The amount remaining in the initial contract for construction management is not sufficient enough to complete the Proposition S contracts and/or projects currently under construction. With the compressed construction schedules, the increase and extension of this contract will allow construction management services to continue without interruption. This increase will be funded through the Proposition S Bond Program under Construction Management Services.

Accountability Plan Goals: Goal III: Facilities, Resources, Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 905-00-914-2629-6319	Prop S	Requisition #: TBD
Amount: \$261,000.00		
Fund Source:		Requisition
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$261,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013340

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Asst. Superintendent /Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Board Resolution

Date: September 20, 2013

Agenda Item: 10-84-13-03

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
Previous Bd. Res. # 01-17-13-09
Previous Amount: \$ 93,000

SUBJECT:

To approve the renewal of the Microsoft Services Premier Agreement to provide problem resolution support that covers technology systems 24/7, training and workshops that keep the Technology staff up to date on the latest technologies. The support will be for the period January 1, 2014 through June 30, 2014 at a cost not to exceed \$47,000. Beginning in 2014-15, we will begin the contract in July and expire the following June. This will put us on a school calendar contract renewal rather than a fiscal year renewal.

BACKGROUND:

As a Premier Support customer, SLPS will be provided flexible assistance that includes proactive planning and support, onsite training and best practices, in-depth workshops, and a comprehensive suite of online information services designed to meet the District's complex support needs. SLPS will have access to technical support professionals who provide rapid problem resolutions 24 hours a day, seven days a week. This represents an increase of 3% due to the increase in salary of Microsoft certified technicians.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

6.4.3

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 75 - 110 - 2828 - 6319	GOB	Requisition #:
Amount: \$ 47,000.00		
Fund Source: - - - -		Requisition #:
Amount:		
Fund Source: - - - -		Requisition #:
Amount:		
Cost Not to Exceed \$ 47,000.00	<input checked="" type="checkbox"/>	Pending Funding Availability Vendor #: 600007990

Department: Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 11/19/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: Microsoft		Vendor #: 600007990
Contract # / P.O / #: 4500166471		Contract Name: Microsoft Software Support
Contract Amount: \$ 50,784		Award Date: 1-17-13
Purpose of Contract (Brief Description): Microsoft software support		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	Solid software and training.
Timeliness of Delivery or Performance	X5 4 3 2 1	Appropriate delivery and always the highest quality of performance.
Business Relations	X5 4 3 2 1	Microsoft and SLPS have a positive and productive relationship.
Customer Satisfaction	X5 4 3 2 1	Microsoft is a customer focused company and provides the resources necessary to solve a situation.
Cost Control	5 X4 3 2 1	The cost of this type of service is appropriate.
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: September 25, 2013

Agenda Item : 10-24-13-04

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Leon Fisher, CFO/Treasurer

Action to be Approved: RFP/Bid

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 043-1213 School Supplies District Wide

SUBJECT: To approve contracts with Office Essentials, Office Max, School Specialty and Universal Business Supply for District-Wide school supplies effective October 25th, 2013 to June 30th, 2014 with options to renew annually for a period not to exceed three (3) additional one-year terms. The cost for the 2013-14 school year will not exceed \$1,200,000.00.

BACKGROUND: The RFP solicited pricing on most commonly ordered school supplies. The selection of these four(4) vendors results in an overall average of a 10% price reduction. The estimated savings is \$100,000.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: \$1,200,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$1,200,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Purchasing

Requestor: Rick Schaeffer

Angela Banks, Budget Director

Mary M. Houlihan, Dep. Supt., Operations

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



September 20, 2013

MEMORANDUM

TO: Leon Fisher: Finance Division

FROM: Rick Schaeffer: Purchasing

RE: Bid Evaluation Record for RFP# 043-1213 School Supplies District-Wide

The evaluation was completed on Wednesday, September 11, 2013 at 11:00 a.m. The evaluation committee consisted of the following:

Constance Byrd	SLPS-Purchasing
Rick Schaeffer	SLPS-Purchasing
Dr. Sally Bloom	SLPS-Principal
Dr. Nicole Conaway	SLPS-Principal
Diane Carey	SLPS-Principal Assistant

Bids from the following companies were evaluated and the recommendation is as follows:

Company Name	Average Score (Max 100 pts)	Award (Y/N)
Office Max	82	Y
Discount School Supply	Incomplete Bid	N
School Specialty	93.6	Y
Office Source	61	N
Universal Business Supply	94.5	Y
Office Depot	Incomplete Bid	N
Office Essentials	93.8	Y
Indoff	62	N
Lakeshore Learning	Incomplete Bid	N
Atlas Tape	Incomplete bid	N
Shelby Distributors	50	N
Quill	Decline to Bid	N

Rick Schaeffer
Purchasing Department



BOARD RESOLUTION

Date: September 24, 2013

Agenda Item : 10-24-13-05

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Stacy Clay, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with Safe Connections to provide relationship violence prevention education programming to Busch Middle School, Carr Lane Middle School, Compton Drew Middle School, Multiple Pathways, Beaumont High School, Cleveland High School, and Gateway STEM High School. The MOU will be for the period of October 25, 2013 to June 30, 2014.

BACKGROUND: Under this MOU, the students will receive professional facilitation of the subject of relationship violence prevention in separate gender specific groups. After completion of the program, students will be able to demonstrate a change in both knowledge and behavior regarding abusive behavior and dating violence, sexual violence, sexual harassment and sexual health. This resolution covers services for the list of schools attached. If any additional schools are added the SAB will be updated through the annual MOU evaluation process.

Accountability Plan Goals: Goal IV: Parent Community Involvement

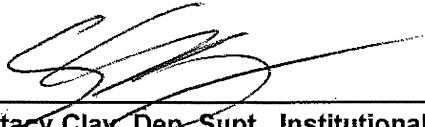
Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

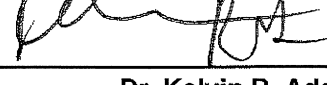
Department: Student Support Services

Requestor: Principal Dr. Elizabeth Bender


 Stacy Clay, Dep. Supt., Institutional Advancement


 Angela Banks, Budget Director


 Leon Fisher, Chief Financial Officer


 Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Safe Connections ("Agency") on this 25th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Safe Connections and the St. Louis Public Schools in order to provide relationship violence prevention education programming to St. Louis Public School students.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no

negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) SLPS will provide the use of a confidential space for groups to be held. _____

(b) SLPS will provide the students who will participate in the program. _____

(c) SLPS will provide logistical support, including students consents and communication with students. _____

6. Obligations of Agency:

(a) Safe Connections will provide professional facilitation of the curriculum. _____

(b) Safe Connections will provide educational materials and supplies, as needed, for the implementation of the programming. _____

(c) _____

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) After completing the program, students will be able to demonstrate a change in both knowledge and behavior regarding abusive behavior and dating violence, sexual violence and sexual harassment, and sexual assault. _____

(b) At the conclusion of the program, students will demonstrate both a willingness and ability to share their knowledge with others in their peer group and/or community. _____

(c) _____

8. Term and Termination: The term of the MOU will be from October 25, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Safe Connections

By: _____

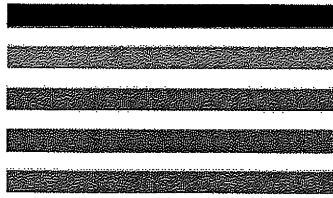
By: _____

Name: _____

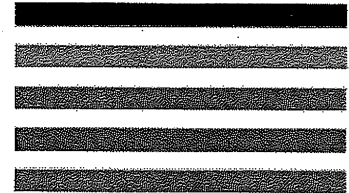
Name: _____

Title: _____

Title: _____



safe connections
project H.A.R.T.
healthy alternatives to
relationships among teens



Project HART Girls Group Topic Overview

Introductory Session

Complete the necessary paperwork in order to participate in the group and collect baseline data. Become acquainted with Safe Connections, Project H.A.R.T., the facilitator and one another.

Gender Role Stereotypes

Teens will examine messages about gender stereotypes and identify the harmful consequences of these stereotypes. Teens will also explore how gender stereotypes contribute to unhealthy and abusive relationships.

Healthy Relationships

Teens will identify and examine important qualities that make relationships healthy such as respect, equality, fair fighting and using effective communication. Teens will also examine how they personally expect to be treated in dating relationships.

Unhealthy Relationships & Teen Dating Violence

This lesson defines unhealthy relationships and teen dating violence. Teens will examine ways they can help prevent or reduce the risk of teen dating violence. Warning signs of someone who is potentially abusive are also identified. Lastly, students will learn ways of safely breaking up with someone who is abusive or in a violence relationship. A teen dating safety plan and community resources are also discussed.

Dating & Technology

This lesson explores the ways in which technology, the internet, and text messaging play into healthy and unhealthy dating relationships. The teens discuss internet safety, warning signs of dangerous people online, and protecting their digital reputation.

Family Violence

Teens will discuss the different relationship dynamics of a healthy and unhealthy family. Teens will talk about different types of abuse and how violence affects the entire family, specifically the children. This lesson will help teens explore ways to stay safe if they or someone they know is living in a family with violence.

Sexual Violence

Teens will explore sexual violence as a whole and work to identify behaviors that fall under this umbrella heading. Teens will assess behaviors to determine where they fall on a continuum of sexual violence. This lesson will help teens identify these harmful behaviors and know how to respond should such incidences arise.

Challenging and Responding to Sexual Harassment

In this lesson, teens explore this bullying behavior and how it differs from flirting. Strategies on the best way to handle sexual harassment are also examined through examples and discussion.

Rape & Sexual Assault Awareness

This lesson covers how sexual violence affects both males and females, the myths of rape, and how to help survivors of rape. Participants will discuss ways they can work to prevent and reduce their own risk of becoming victims of sexual violence.

Bystander Intervention & Survivor Support

This workshop brings all of the lessons together and helps teens explore different situations they may encounter in the future and how to effectively intervene and provide support to others.

Media Literacy

Teens will take an in depth look at the media they consume and analyze how the issues discussed through the course of group are at play. Teens will look at both positive and negative representations in the media and discuss how this potentially effects the decisions they make. Teens will be able to constructively consume media after this session.

Wrap-Up

Teens will bring together the information they have learned and answer any lingering questions they may have. Resources will be given and follow-up (if needed) will be discussed. Group evaluations will be completed and community awareness ideas will be discussed.



Guys Group Topic Overview

Guys Group is a group that uses guided discussions and various activities to help young men think critically about and grow in their understanding of what it means to be a man and also have respect for girls and women.

Introductory Session

Complete the necessary paperwork in order to participate in Guys Group.

Get the group members acquainted with the Safe Connections, Guys' Group, the facilitator and one another.

Gender Role Stereotypes

Understand gender roles and the consequences of not depicting them.

Begin to understand the effect that gender role stereotypes can have on relationships.

Male Role Models

Identify the lessons, values, and beliefs that their male role models have taught them.

Identify how their male role models have taught them to express emotions.

Identify ways in which they are similar to their male role models.

Understand the ways that lessons, values, and beliefs are taught.

Gender Role Stereotypes & The Media

Identify the role that the media plays in our socialization.

Identify what gender role stereotypes are portrayed in various forms of the media.

Gain an understanding of the effects of a female's point of view not being broadcasted.

Healthy Relationships

Gain a better understanding of themselves and what they expect in their relationships.

Identify the qualities that are present in healthy relationships.

Understand how to have a healthy break-up.

Unhealthy Relationships & Teen Dating Violence

Identify the qualities are present in unhealthy and abusive relationships.

Understand the role that gender role stereotypes may play in unhealthy and abusive relationships.

Identify the warning signs of an unhealthy and/or abusive relationship.

Challenge beliefs regarding unhealthy and/or abusive relationships.

Understand how to help a friend who is involved in an unhealthy and/or abusive relationship.

Challenging Sexual Harassment

Understand the differences between flirting and sexual harassment.
Explore how to show attraction in a respectful way.
Challenge beliefs regarding sexual harassment.
Understand how to handle being sexually harassed.

Challenging Sexual Harassment

Explore examples of sexual harassment that are most common among male peer groups.
Challenge the use of sexual harassment examples that are most common among male peer groups.

Bullying

Understand how the reinforcement of unhealthy masculinity can lead to bullying.
Identify how to exhibit the qualities of healthy masculinity.

Sexual Assault Awareness (optional)

Understand the role that male gender role stereotypes can play in instances of sexual assault.

Bystander Intervention & Survivor Support

Gain an understanding of the term bystander intervention.
Identify safe and effective ways to intervene in situations where others will be or are being disrespected or harmed.
Practice the use of safe and effective ways to intervene in disrespectful or violent situations.

Wrap-up Session

Review the program curriculum.
Identify and pledge to do actions to become better young men and show more respect to girls and women.
Complete the necessary paperwork to end the group.

PURPLE TIE PROJECT-- Help peers gain an understanding of Guys Group and respect for girls and women.



BOARD RESOLUTION

Date: September 24, 2013

Agenda Item : 10-24-13-06

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Rachel Seward, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with the "Let Me Run" organization to provide a running program at Kennard Elementary to inspire 4th and 5th grade boys through the power of running to be courageous enough to be themselves, to build healthy relationships, and to live an active lifestyle. The MOU will be for the period October 25, 2013 to June 30, 2014.

BACKGROUND: The "Let Me Run" organization will provide two coaches for each team of 14 boys. The coaches will run two 90 minute training sessions per week for seven weeks. The culminating event will be a 5-K run.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor: Dr. LeFlore

Angela Banks, Budget Director

Leon Fisher, Chief Financial Officer

Dr. Kelvin R. Adams, Superintendent

Rachel Seward, Dep. Supt., Institutional Advancement

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the _____ "Let Me Run" organization ("Agency") on this 25th day of _____ October _____, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between The Agency and the St. Louis Public Schools in order to conduct a seven-week Program for 4th and 5th grade boys at Kennard Classical Junior Academy. The program is designed to inspire boys through the power of running to be courageous enough to be themselves, to build healthy relationships, and to live an active lifestyle. Practices are on-site, twice a week, 90 minute sessions that consist of character development lessons, team-building games, and distance running. The season culminates in the team(s) running an off-site 5k race.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no

negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Provide outdoor space for the team to practice (twice per week for seven weeks) _____

(b) Let Me Run is a "rain or shine" program, and practice will never be cancelled due to rainy weather. An indoor space should be provided for rainy weather situations _____

(c) _____

6. Obligations of Agency:

(a) Provide two coaches per team of 14 boys _____

(b) Provide adult supervision for each of the seven practices _____

(c) _____

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Maximum of 14 boys per team _____

(b) 5k completed by each member of the team _____

(c) _____

8. Term and Termination: The term of the MOU will be from October 25, 2013 (the Effective Date) through December 31, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Let Me Run

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____



BOARD RESOLUTION

Date: September 30, 2013

Agenda Item : 10-24-13-07

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Rachel Seward, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding with Fro Yo Frozen Yogurt Stores to provide financial support through an in-store promotional event and to promote a healthy lifestyle for the students at the Collegiate School of Medicine and Bioscience (CSMB). The MOU will be for the period October 25, 2013 to June 30, 2014.

BACKGROUND: Fro Yo supports their customers in living healthy and active lifestyles and partners with neighborhood schools, sports programs, fitness centers, and other places that embrace a healthy and active lifestyle. Fro Yo will provide financial support through an in-store promotional event at all 6 Fro Yo locations in St. Louis City and County and will promote the importance of healthy lifestyles to the students, staff and families of the Collegiate School of Medicine and Bioscience (CSMB) through guest speakers. Success will be measured through the amount of funds donated to support the school and by the impact of the guest speakers/healthy living events on the students, staff and families of CSMB.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor: Kate Stewart

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Rachel Seward, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Fro Yo ("Agency") on this 25th day of October, 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between Fro YO and the St. Louis Public Schools in order to provide financial support through in-store fundraising events and promotion/education of healthy lifestyles to the students, staff, and families of the Collegiate School of Medicine and Bioscience (CSMB), a St. Louis Public Schools Magnet School.

- 1. Fundraising:** This Memorandum of Understanding authorizes Agency to solicit funds from a third party for the expressed purpose of implementing the programming described in this Memorandum of Understanding.

Agency will hold a promotional event in its 6 St. Louis area locations for a 2 week period. CSMB signage will be present at the point of sale and patrons will be advised that 25% of all proceeds during the 2 week period will go to CSMB. Agency will also have magnet school applications present at the point of sale. The resulting donation will be presented to CSMB no later than 60 days following the promotional period.

- 2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

- 3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written

confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Collaborate with the agency on the development of fundraising activities and healthy living events. Review and approve all activities conducted and organized by Fro Yo. _____

(b) Provide information necessary and in accordance with SLPS policies for student record confidentiality. _____

(c) _____

6. Obligations of Agency:

(a) Develop in-store fundraising ideas. Identify store locations for events. Develop timeline for fundraising events. Submit information to SLPS for review and approval. _____

(b) Develop "healthy living" events and timeline for CSMB students, staff, and families. Submit to SLPS for review and approval. _____

(c) Assist CSMB with student recruitment efforts through in-store advertising and social media outlets.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) 70 CSMB students from 34 different zip codes representing St. Louis City and St. Louis County will be served. CSMB staff will be served. Families of CSMB students from 34 different zip codes representing St. Louis City and St. Louis County will be served.

(b) A record of the funds generated through in-store fundraising events and how the funds were utilized will be made available to the District.

(c) _____

8. Term and Termination: The term of the MOU will be from October 25, 2013 (the Effective Date) through June 30, 2014, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Fro Yo

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____



BOARD RESOLUTION

Date: September 20, 2013

Agenda Item : 10-24-13-DB

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: Purchase of Good (s) and Services

Other Transaction Descriptors: (i.e.: Sole Source, Ratification)

SUBJECT: To approve the purchase of art supplies and repair services from various vendors (as listed in the Background of the Resolution) for the art programs in all of the District's schools on an as needed basis for the 2013-14 school year. The total combined cost of the art supplies and repair services will not exceed \$140,603.00.

BACKGROUND: A number of vendors provide art supplies and repair services throughout the year on an as needed basis per school. The vendors to be included in this approval include: Blick Art Materials, Classroom Direct, Dick Blick Art Supply, Krueger Pottery, Nasco, Sax Arts and Crafts, School Specialty and Schiller's Photography.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-V1-110-2216-6411	GOB	Requisition #:
Amount: \$140,603.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$140,603.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Curriculum & Instruction

Requestor: Linda Kraiberg

Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Dr. Cleopatra Figgures, Dep. Supt., Accountability/
Acting Chief Academic Officer

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: October 16, 2013

Agenda Item : 10-24-13-09

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Leon Fisher, CFO/Treasurer

NEW ITEM

Action to be Approved: Reimbursement

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the reimbursement to the Department of Elementary and Secondary Education (DESE) /State of Missouri for funds associated with the Patrick Henry Elementary School's (School Years, 2008, 2009 and 2010) attendance recording and reporting discrepancies in an amount not to exceed \$145,000 for excess funds received in the respective years noted.

BACKGROUND: In response to the Missouri State Auditor's Report, 2011-66 and 2013-085 regarding Patrick Henry Downtown Academy Elementary School, attendance recording and reporting discrepancies.

Accountability Plan Goals: Goal V: Governance

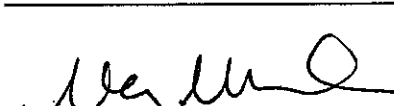
Objective/Strategy: III

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)


Fund Source: TBD	GOB	Requisition #:
Amount: \$145,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount: \$		
\$ \$145,000	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Finance

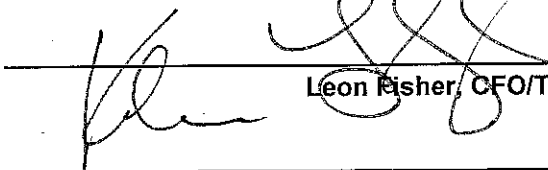
Requestor:



Mary M. Houlihan, Dep. Supt., Operations



Angela Banks, Budget Director



Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent